

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2600.1

**ECONOMIC DEVELOPMENT COMMITTEE**

AN ORDINANCE ENACTING VOLUME 1, ARTICLE 3, CHAPTER 4 OF THE DRIPPING SPRINGS CODE OF ORDINANCES; ESTABLISHING REGULATIONS FOR AN ADVISORY ECONOMIC DEVELOPMENT COMMITTEE; PROVIDING FOR THE FOLLOWING: RULES; STANDARDS; PROCEDURES; AND SEVERABILITY

- WHEREAS**, the City Council of the City of Dripping Springs (“City Council”) seeks to promote the public’s active engagement in community affairs and participation in the City’s economic development projects, strategies, and actions; and
- WHEREAS**, the City Council acknowledges that the public is made up of not only the people and businesses who are already present in Dripping Springs, but the people and businesses with a future interest in Dripping Springs; and
- WHEREAS**, the City Council has determined that early community involvement in economic development planning through an Economic Development Committee will provide stakeholders with a forum to meet, discuss, and devise guidance for the community leaders charged with directing the City’s economic growth; and
- WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace, or order of the City and is necessary or proper for carrying out a power granted by law to the City; and
- WHEREAS**, the City Council finds that it is necessary and proper for the good government, peace, or order of the City of Dripping Springs to adopt an ordinance establishing an Economic Development Committee to advise on decisions critical to the City’s development; and

**NOW, THEREFORE, BE IT ORDAINED** by the Dripping Springs City Council:

## **1. FINDINGS OF FACT**

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

## **2. ENACTMENT**

Volume 1, Article 3, Chapter 4 of the City of Dripping Springs Code of Ordinances is hereby established so to read in accordance with *Exhibit A*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

## **3. REPEALER**

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

## **4. SEVERABILITY**

Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

## **5. CODIFICATION**

The City Secretary is hereby directed to record and publish the attached rules, regulations, and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

## **6. EFFECTIVE DATE**

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

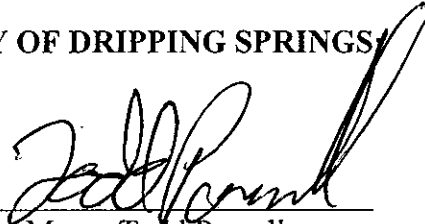
## **7. PROPER NOTICE & MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

**PASSED & APPROVED** this, the 11<sup>th</sup> day of December 2007, by a vote of 5 (*ayes*) to 0 (*nays*) to 0 (*abstentions*) of the City Council of Dripping Springs, Texas.

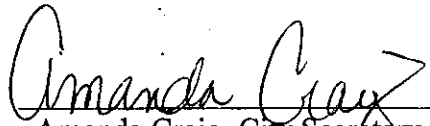
**CITY OF DRIPPING SPRINGS**

by:



Mayor Todd Purcell

**ATTEST:**



Amanda Craig, City Secretary

**APPROVED AS TO FORM:**

Alan J. Bojorquez, City Attorney

*Exhibit "A"*

**City of Dripping Springs**

**CODE OF ORDINANCES**

**VOLUME: 1**

**ARTICLE 3: FINANCES**

**CHAPTER 4: ECONOMIC DEVELOPMENT**

**SUBCHAPTER A: ECONOMIC DEVELOPMENT COMMITTEE**

## SECTION 1. ENACTMENT PROVISIONS

### 1.1. Popular Name

This Chapter shall be commonly cited as the “Economic Development Committee Ordinance.”

### 1.2. Purpose

This Chapter provides standards for the formation, function, and responsibilities of an advisory Economic Development Committee tasked with representing various citizen groups and their interests as part of the City Council’s greater discussion of economic development, its design, and its direction.

#### 1.2.1. Good Government & Public Safety

To promote the safety of persons and property by preventing

- (a) Uncoordinated transportation development that threatens public safety; or
- (b) Disconnected residential and business development that reduces the efficiency and operation of good government and order

### 1.3. Scope

This Chapter applies to all property within the incorporated municipal boundaries (i.e., “city limits”) and the extraterritorial jurisdiction (“ETJ”).

## SECTION 2. DEFINITIONS

### 2.1. General

Words and phrases used in this Chapter shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the Code of Ordinances, shall be given the meanings set forth in the Code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word “shall” is always mandatory, while the word “may” is merely directory. Headings and captions are for reference purposes only.

### 2.2. Specific

**City:** the City of Dripping Springs, an incorporated municipality located in Hays County, Texas.

**Committee:** the Economic Development Committee created herein.

## SECTION 3. ADMINISTRATION

### 3.1. Membership

#### 3.1.1. Number of Members

- (a) The Committee will have seven members, one of whom will be the Committee Chair appointed by the City Council.
- (b) The Committee may have Subcommittees of at least three members, one of whom will be the Subcommittee Chair designed by the Subcommittee at its first meeting. Subcommittees may invite input from non-Committee members.

#### 3.1.2. Terms

Committee members will serve a one year term. There is no limit as to how many terms a member may serve.

#### 3.1.3. Member Selection

- (a) Each year, City staff will prepare a slate of nominees for City Council consideration. The slate will include nominees from various citizen groups, including but not limited to historic preservationists, planners, park supporters, the business community, school districts, media, nonprofits, county representatives, and property owners. The slate will only include individuals that City staff has contacted and who have expressed an interest and availability to serve. Potential nominees may express interest in the Committee by contacting the City Secretary in writing.
- (b) City Staff will endeavor to reflect a variety of interests and diverse points of view (current and future) in the list of Committee nominees.
- (c) City Council will approve, reject, or modify the list.

#### 3.1.4. Removal & Vacancies

A Committee member may resign by notifying the City Secretary in writing of his or her intent to resign. A failure to attend three or more sequential Committee meetings will constitute a de facto notification of intent to resign. Members appointed to fill a vacancy will complete the unexpired portion of the term.

#### 3.1.5. Meetings

- (a) The Committee will meet monthly at City Hall, as coordinated with and arranged by City Staff. Agendas will be drafted by the Committee Chair, under the advisement of Committee members.
- (b) Committee designated Subcommittees may meet more often, as coordinated with and arranged by City Staff. Agendas will be drafted by the Subcommittee Chair, under the advisement of Subcommittee members.
- (c) The Committee Chair and any Subcommittee Chair(s), or his or her

designee(s), will attend the first City Council meeting of each month to update the Council on projects and progress.

### **3.2. Authority**

The Committee has no authority to make decisions binding on the City. The Committee's functions are purely advisory and not subject to the Open Meetings Act.

### **3.3. Responsibilities**

3.3.1. The Committee is responsible for organizing an inclusive process for assessing community needs and priorities in an orderly fashion, and providing the Council with guidance via a proposed Economic Strategic Plan that reflects the skills, creativity, vision, and cooperation of the Committee, its members, and its advisors.

3.3.2. After the final Economic Strategic Plan is presented to City Council, the Committee will continue to advise Council on carrying out the plan.

3.3.3. The City Council may at a future date consider the Economic Strategic Plan ready for revision or replacement, at which time the Economic Strategic Plan drafting process described below will begin again.

### **3.4. Duties**

#### **3.4.1. Functions**

The Committee's function is to study the City's economic development status, assess opportunities, and suggest guidelines to City Council for collaboration and growth that will effectively move the City from its current status towards future opportunities.

#### **3.4.2. Task**

The Committee is tasked with drafting an economic strategic plan that identifies

- (a) A vision statement to drive future economic development;
- (b) At least three short-term project options that the City can implement/complete in the next three years (such as land use improvements, marketing campaigns, historic preservation/revitalization, and retaining/attracting business), along with each short-term project's necessary participants; strengths; weaknesses; draft budget; and timeline.
- (c) At least three long-term project options that the City can implement/complete in the next five years (such as transportation improvements and education/employment opportunity improvements), along with each long-term project's necessary participants; strengths; weaknesses; draft budget; and timeline.

### **3.5. Product**

#### **3.5.1. Economic Strategic Plan**

The Economic Strategic Plan will be presented to the City Council in written and presentation format in phases over the course of one year. The presentations over the course of the Committee's first year will include:

- (a) Month 1: Organizational/Brainstorming Report
- (b) Month 2: Vision Statement
- (c) Month 3: Short Term Project 1
- (d) Month 4: Short Term Project 2
- (e) Month 5: Short Term Project 3
- (f) Month 6: Long Term Project 1
- (g) Month 7: Long Term Project 2
- (h) Month 8: Long Term Project 3
- (i) Month 10: Economic Strategic Plan Draft A (products of Months 1-9)
- (j) Month 12: Economic Strategic Plan Final Draft

3.5.2. The Committee's work and work product will be subject to the Public Information Act, Chapter 552 of the Texas Government Code.

### **3.6. Support**

3.6.1. City Staff will provide logistical support to the Committee and its Subcommittees, as defined by access to City facilities for purposes of public meetings; access to City resources for purposes of copies and communications; and a designated staff liaison to coordinate and direct such support.

3.6.2. The City website will provide a page via the staff liaison upon which the Committee may post:

- (a) Meeting information;
- (b) Agendas and minutes; and
- (c) Resource materials, if any.