



Environmental Health Department

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Special Event Food Vendor Application

PERMITS ARE NON-TRANSFERABLE.

HOMEMADE PRODUCTS MUST FOLLOW STATE COTTAGE FOOD REGULATIONS.

Please check one:

☐ Seasonal \$200 ☐ Temporary Food Vendor/Roadside Vendor \$30/day ☐ Special Event \$30/day

NOTE: This application must be filled out completely. Incomplete applications will **not** be accepted. Applications for a permit to operate do not guarantee that a permit will be granted. Permit approval is based upon the vendor's compliance with state and local health requirements.

Name of "Special Event/Occasion": _____ Date: _____

Location/Address: _____

Description of food items to be sold: _____

DBA: _____

Owner's Name: _____ Email Address: _____

Driver's License/ID #: _____ State: _____ Expiration: _____

Residence Address: _____ City: _____

State: _____ Zip Code: _____ Phone #: _____

Mailing Address: _____

(If different from above)

Name of Central Preparation Facility: _____ Phone #: _____

Address: _____ City: _____ State: _____

Required (Please attach copies of the following):

- ☐ Copy of Permit from a Central Preparation Facility (commercial kitchen, if applicable).
(*Homemade products must follow State Cottage Food Regulations*)
- ☐ Copy of State Manufacturer's or State Mobile Food Vendor Permit (if applicable).
- ☐ Copy of Food Handlers Certification is required for Issuance of the Permit.
- ☐ Copy of Fire Inspection Report – if using a propane device.
- ☐ A menu of food products that are to be sold from this facility

Applicant's Signature: _____ **Date:** _____

For Office Use Only

Notes:

Health Inspector: _____ **Date:** _____