

Emergency Management Commission

Regular Meeting Minutes February 21, 2019 at 5:00 p.m.

A Regular Meeting of the Emergency Management Commission was held Thursday, February 21, 2019 at 5:00 p.m. in the Board Room in the Dripping Springs ISD Administration Building located at 510 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Bonnie Humphrey, Chair
Bill Little, Vice Chair
Curt Marek
Kay Allen
Roman Baligad
Scott Collard
Gordon DeWitte
Ron Hood
Mike Jones
Robert Lamb
Dillon Polk

Commission Member absent was:

Amy Roedl

With quorum of the Commission present, Chair Humphrey called the meeting to order at 5:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION OF CITIZENS

The floor is open for Citizens wishing to speak on items that are not on the posted agenda or do not have a public hearing, and speakers are encouraged to sign in prior to speaking. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit if necessary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

IV. MINUTES

A. Discuss and Consider the Approval of the Regular Meeting Minutes of December 20, 2018

A motion was made by Commissioner DeWitte to approve the Regular Meeting Minutes of December 20, 2018. Commissioner Lamb seconded the motion which carried unanimously 11 to 0.

VI. REPORTS AND STANDING ITEMS

The following reports relate to the planning and administration of the City's Emergency Management Commission's Program. No Action to be Taken.

A. Operations Committee

ESD No. 1

- EMS run rate steady
- Level zero status rate steady
- Addressing concerns about transport to Austin hospitals through Oakhill at the Y
- 3 ambulances running since February 4, 2019

ESD No. 6

- Fire run rate steady
- Looking at ways to address clusters in activity stressing resources
- Working on building plans for station in Belterra area
- Fire Code update in process, legal edits
- Participated with High Standards in Regional HAZMAT Drill in Round Rock

Precinct No. 4 Constable

- Working on next training for Active Attacker Response to test IC functions and refine response. Training will be at DSISD July 23rd, 24th, or 25th.

DSISD

- Continuing work on BDA (bidirectional antennae) through LCRA for first responder communication with ISD. Hope to have in place by Fall 2019.
- Adding EVAC Chairs to be stationed at stairwells nearest elevators.

B. Planning Committee

- Update on HAM radio installation details. Chief Collard will follow up with Chief Colvin on status.
- Discussion regarding Annex A-Warning

C. Logistics Committee

- MOUs/MOAs with potential heavy equipment vendors had been hold.
- Commissioner Little and Roman Baligad will regroup to move forward with legal.

1. Generator Subcommittee

- Update on generator specifications. Need more information on specs at City Hall to proceed. Roman Baligad will identify contact to gather City Hall data.
- DSRP data in place
- City Hall requires 3 bids for installation of transfer switch. Need to proceed with preparing data for bid.

D. Finance Committee

- Disaster Accounting Module 1 conducted yesterday, including 2 City Staff, 2 Commissioners, Roman Baligad, ESD No. 6 representative.
- Module 2 tentatively scheduled for March 27th and will include additional participants identified with roles for disaster. Commissioner Allen is working on the participant list.

E. Finance Committee – duplicate caption

F. Public Information Committee

1. Training Subcommittee

- Accounting training already discussed
- Planning for exercise November 2019 underway. Plan to have 3 subcommittee tabletop exercises prior to October. October will be a consolidated tabletop exercise and November will be the full exercise.
- Hays OEM hosting Preparedness Fair September 14, 2019 10:00 a.m. – 4:00 p.m. at the Kyle Performing Arts Center. 300 attendees last year with bad weather, hoping this year to see an increase in attendance.

2. 2019 Founders Day Event Update

- Safety Plan meeting March 8th.

G. Emergency Management Coordinator Report

- City Hall fire alarms installed and staff is working on a monitoring contract.
- Priority phone service for disaster response in place. First responders already covered, and Roman Baligad will begin process to add civilian commissioners.

VII. UPCOMING MEETINGS

A. City Council & Board of Adjustment:

March 12, 2019 - Workshop 5:30 p.m., Regular Meeting 6:30 p.m.

March 19, 2019 - Regular Meeting 6:00 p.m.

April 9, 2019 - Workshop 5:30 p.m., Regular Meeting 6:30 p.m.

B. Emergency Management Commission:

March 28, 2019- Regular Meeting 10:00 a.m.

April 18, 2019 - Regular Meeting 10:00 a.m.

VIII. ADJOURN

A motion was made by Commissioner DeWitte to adjourn the meeting. Commissioner Lamb seconded the motion which carried unanimously 11 to 0.

This regular meeting adjourned at 7:00 p.m.