

Founders Day Commission Meeting Minutes

February 25, 2019 at 6:30 p.m.

A Regular Meeting of the Founders Day Commission of Dripping Springs, Texas was held Monday, February 25, 2019 beginning at 6:30 p.m., in the Council Chambers located at City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Jake Adams, Vice Chair
Stephanie Holtzendorf, Secretary
Sharon Goss
Michael Monaghan
Brad Thomas
Darrel Debish
Brian Varnell

Commission Members absent were:

Brenda Medcalf, Chair
Brian Daniel
Chris Nuccio
Paul Sanchez

City Staff/Appointed Officials present were:

Mariana Espinoza, Parks & Community Services Director

With a quorum of the Commission present, Vice Chair Adams called the meeting to order at 6:30 p.m.

II. MINUTES

A. Discuss and Consider Approval of the Regular Meeting Minutes of February 11, 2019.

Darrell made a motion to accept the minutes. Brad seconded. Minutes accepted.

III. BUSINESS

A. Update and discussion regarding the approved Professional Services Agreement between the City of Dripping Springs and Cathy B. Designs and regarding Graphic Design Services for the 2019 Founders Day event.

- The logo will be a combination of the ones reviewed last meeting.
- The banner “Now Accepting Sponsors” will be going up in the triangle this week and will be social media.

IV. STANDING COMMITTEE REPORTS

The following updates relate to the administration of the 2019 Founders Day Festival. No action to be taken.

A. Traffic and Parking

Darrell Debish and Brenda Medcalf

- ROTC from DSHS will help with the parade this year.

B. Security

Darrell Debish and Brenda Medcalf

- Viking Fence will provide the bike racks for the parade route and will go behind parade to pick them up. Will leave some for use during the event.
- Security meeting is scheduled for March.

C. Sanitation

Paul Sanchez and Brian Daniel

- No report

D. Sponsorship and Underwriting

Mariana Espinoza, Sharon Goss, Brenda Medcalf, Brian Daniel and Jake Adams

- \$10 – 11,000 received to date.
- Locktite will not be doing the large donation this year.
- Need incentives for sponsors.
- Space next to stage available for sponsors.

E. Publicity

Bonnie Gonzalez

- Video from last year has been posted on website.

F. Arts & Crafts

Michael Monaghan

- 120 booths sold.

G. Parade

Brenda Medcalf and Stephanie Holtzendorf

- 44 entries received.

H. Entertainment

Brad Thomas

- Need parking passes for bands.
- Contracts need to be to the City Council for the March 11th meeting.

I. Site Plan

Michael Monaghan and Brenda Medcalf

- DSO has agreed to let the Founders Day Commission use the parking lot for the Founders Day event. We will use original site plan.
- Businesses at Veranda will be having a space in front of their business and cook spaces will need to be moved.
- Ice will be sold again this year.
- Mules for the FD Commission need to be ordered.

J. Volunteers

- No report.

V. UPCOMING MEETINGS

A. Founders Day Commission:

March 11, 2019 – Regular Meeting 6:30 p.m.

March 25, 2019 – Regular Meeting 6:30 p.m.

B. City Council & Board of Adjustment:

March 12, 2019 – 5:30 p.m. Workshop, 6:30 p.m. Regular Meeting.

VI. ADJOURN

- Brad made a motion to adjourn. Darrell seconded. All were in favor.
- Meeting adjourned at 7:17 pm.

