

# **Founders Day Commission Meeting Minutes**

## **June 10, 2019 at 6:30 p.m.**

---

A Regular Meeting of the Founders Day Commission of Dripping Springs, Texas was held Monday, June 10, 2019 beginning at 6:30 p.m., in the Council Chambers located at City Hall, 511 Mercer Street, Dripping Springs, Texas.

### **I. CALL TO ORDER AND ROLL CALL**

#### Commission Members present were:

Brenda Medcalf, Chair  
Jake Adams, Vice Chair  
Stephanie Holtzendorf, Secretary  
Darrell Debish  
Brian Daniel  
Sharon Goss  
Michael Monaghan  
Paul Sanchez  
Brad Thomas  
Brian Varnell

#### Commission Members absent were:

Chris Nuccio

#### City Staff/Appointed Officials present were:

Mariana Espinoza, Parks & Community Services Director

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 p.m.

### **II. MINUTES**

#### **A. Discuss and consider approval of the April 8, 2019 Founders Day Commission meeting minutes.**

A motion was made by Commissioner Debish to approve the April 8, 2019 Founders Day Commission meeting minutes. Commissioner Thomas seconded the motion which carried unanimously.

### **III. BUSINESS**

#### **A. Discuss and consider approval of the 2019-2020 Fiscal Year Budget Request for the Founders Day Commission.**

- Discussion on Budget: some changes to amounts as invoices are outstanding.
- Would like a print out or digital copy from the City of the General Ledger to review line item amounts.
- We will no longer have space at Locktite.

- Next meeting, discuss and vote on items the commission would like to purchase with the overage.
- Raise parade entry fee next year to \$50.
- Earmark a number of spaces for sponsors and those who lead parade, leaving remaining spaces for businesses and youth groups.
- \$3,500 paid for video – was it included in Publicity

A motion was made by Vice Chair Adams to submit the budget as a draft, and to determine Fiscal Year 2020 expenses once line item expenses for Fiscal Year 2019 have been reviewed. Commission Thomas seconded the motion which carried unanimously.

#### **IV. STANDING COMMITTEE REPORTS**

*The following updates relate to the administration of the 2016 Founders Day Festival. No action to be taken.*

##### **A. Site Plan Committee**

Michael Monaghan and Brenda Medcalf

- Need to get contract on parking area for bands early so planning is not delayed.

##### **B. Entertainment Committee**

Brad Thomas

- Discussion on bringing in larger name band.
- Would have to have a large sponsorship.
- Larger crowds than in the past will require more security, more tables, chairs and a larger space than parking lot of DSO.

##### **C. Food Committee**

- No report.

##### **D. Arts & Crafts Committee**

Michael Monaghan

- No report.

##### **E. Parade Committee**

Brenda Medcalf and Stephanie Holtzendorf

- No report.

##### **F. Publicity Committee**

Bonnie Gonzalez

- No report.

**G. Sanitation Committee**  
Paul Sanchez and Brian Daniel

- No report.

**H. Sponsorship & Underwriting Committee**  
Mariana Espinoza, Ginger Faught, Brenda Medcalf, Jake Adams, Brian Daniel and Darrell Debish

- No report.

**I. Security Committee**  
Darrell Debish and Brenda Medcalf

- No report.

**J. Traffic & Parking Committee**  
Brenda Medcalf and Darrell Debish

- Need barricades on Old Fitzhugh
- Remember to get barricades from the County.

**V. UPCOMING MEETINGS**

**A. Founders Day Commission Meetings:**  
July 8, 2019 - 6:30 p.m.  
August 12, 2019 - 6:30 p.m.  
September 9, 2019 - 6:30 p.m.

**B. City Council Meetings:**  
June 11, 2019 - Workshop at 6:00 p.m. / Regular Meeting at 6:30 p.m.  
June 18, 2019 - 6:00 p.m.  
July 9, 2019 - Workshop at 6:00 p.m. / Regular Meeting at 6:30 p.m.

**VI. ADJOURN**

A motion was made by Commissioner Thomas to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously.

This regular meeting adjourned at 8:34 p.m.

*Stephanie Holtzendorf*  
**Stephanie Holtzendorf**  
**Secretary**  
**Founders Day Commission**