

Historic Preservation Commission

Regular Meeting Minutes May 1, 2019 at 4:00 p.m.

A Regular Meeting of the Historic Preservation Commission was held Wednesday, May 1, 2019 beginning at 4:00 p.m. in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Melissa Starr, Vice Chair
Dean Erickson
Minnie Glosson-Needham
Emilie Kopp
Bruce Lewis

Commission members absent were:

Doyle Fellers

City Staff and Consultants present were:

Michelle Fischer, City Administrator
Amanda Padilla, City Planner II
Keenan Smith, Historic Preservation Consultant

With a quorum of the Commissioner present, Vice Chair Starr called the meeting to order at 4:00 p.m.

II. PRESENTATION OF CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

No one spoke during the Presentation of Citizens.

III. MINUTES

A. Discuss and consider approval of the Historic Preservation Commission Special meeting minutes of March 19, 2019.

A Motion was made by Commissioner Bruce Lewis to approve the Historic Preservation meeting minutes of March 19, 2019. Commissioner Glosson-Needham Seconded the motion which carried unanimously, 5 to 0.

IV. BUSINESS

Via unanimous consent, the Commission chose to hear Business Item B and C out of order.

Business Agenda

B. Update regarding the Mercer Street Heritage Oaks Landscape Improvements Project.

Keenan Thompson presented an update on the Mercer Street Heritage Oaks Landscape Improvement Project. Now that Founders Day has passed, the city is going to move forward to implement this project. Keenan met with Baxter Masonry to scope out the site and showed him the concept plan. He is preparing a quote for us, hopefully we will hear back by this week.

Michelle Fischer said the Concept plan does not need to come back for approval and it can be approved administratively. As well as the Contract agreement.

Michelle Fischer said the City has made a budget amendment to separate the Professional Services cost from the overall landscaping cost.

C. Discuss and consider the selection of a Chair and Vice Chair for the Historic Preservation Commission.

A Motion was made by Vice Chair Starr that Bruce Lewis become Chair of the Historic Preservation Commission and Emilie Kopp as Vice Chair that would be effective is of the July 2019 Historic Preservation Commission Meeting. Commissioner Dean Erickson Seconded the motion which carried unanimously, 5 to 0.

The Commission continued with the agenda as posted.

A. Presentation and discussion regarding the draft Historic Brochure presented by Mixtape Agency.

Ben and Craig Steckbeck presented to the Commission the draft Historic Site Brochure.

B. Update regarding the Mercer Street Heritage Oaks Landscape Improvements Project.

This item was discussed previously in the agenda.

C. Discuss and consider the selection of a Chair and Vice Chair for the Historic Preservation Commission.

This item was discussed previously in the agenda.

D. Discussion regarding the Historic Preservation Commission's Fiscal Year 2020 Budget Request.

At the request of staff, the Commission appointed a Subcommittee to draft the Historic Preservation Commission's Fiscal Year 2020 Budget Request, Commissioners Erickson and Lewis were appointed to the Subcommittee and will work with staff to draft the budget.

V. EXECUTIVE SESSION

The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations

about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

VI. UPCOMING MEETINGS

- A. Historic Preservation Commission Meetings:
June 5, 2019 - 4:00 p.m. Regular Meeting
July 3, 2019 - 4:00 p.m. Regular Meeting**

- B. City Council & Board of Adjustment Meetings:
May 14, 2019 - 6:00 p.m. Workshop, 6:30 p.m. Regular Meeting
May 21, 2019 - 6:00 p.m. Regular Meeting**

VII. ADJOURN

A motion was made by Commissioner Erickson to adjourn the meeting. Commissioner Glosson-Needham seconded the motion which carried unanimously, 5 to 0.

This regular meeting adjourned at 5:25 p.m.