

# **Parks & Recreation Commission**

## **Regular Meeting Minutes June 3, 2019 at 6:00 p.m.**

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A Regular Meeting of the Parks & Recreation Commission was held Monday, June 3, 2019 beginning at 6:00 p.m. in in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

### **I. CALL TO ORDER AND ROLL CALL**

Commission Members present were:

Robbie Zamora, Chair  
Eric Russell, Vice Chair  
Matthew Fougerat  
Eric Henline  
Wade King

Commission Members absent were:

David Douglas  
Paul Fushille  
Ron Jones

City Staff/Appointed Officials present were:

Mariana Espinoza, Parks & Community Services Director  
Jason Lutz, Planning Director  
Brent Luck, Parks Planning Consultant

With a quorum of the Commission present, Chair Zamora called the meeting to order at 6:13 p.m.

### **II. PRESENTATION OF CITIZENS**

*Discussion open to floor on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair and Commission may establish a time limit on each citizen wishing to speak.*

No one spoke during Presentation of Citizens.

### **III. MINUTES**

#### **A. Discus and consider approval of the May 5, 2019 Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner King to approve the May 5, 2019 Parks & Recreation Commission regular meeting minutes. Vice Chair Russell seconded the motion which carried unanimously 5 to 0.

### **IV. BUSINESS**

**A. Public hearing, discussion, and recommendation regarding Proposed Parkland Dedication for the Western Springs Apartment Complex located at 400 Creek Road, Dripping Springs, Texas 78620.**

Applicant: Jon Thompson

*1. Presentation*

Jon Thompson presented the item.

*2. Staff Report*

Brent Luck presented the staff report which is on file. Staff recommends approval of the item dependent on level of maintenance and instruments for providing a trail connection from Western Springs Apartments to Highway 290.

*3. Public Hearing*

No one spoke during the public hearing.

*4. Parkland Dedication*

A motion was made by Vice Chair Russell to recommend City Council approval of the Proposed Parkland Dedication for the Western Springs Apartment Complex located at 400 Creek Road, Dripping Springs, Texas 78620 with the recommendation that an easement be provided for trail connectivity from from Highway 290 to Creek Road and for maintenance to be decided by staff and maintained the same as the complex. Commissioner King seconded the motion which carried unanimously 5 to 0.

**B. Public hearing, discussion, and recommendation regarding Proposed Parkland Dedication for the San Luis Spirits Site Development Application located at 5330 Bell Springs Road, Dripping Springs, TX 78620.**

Applicant: Jon Thompson

*1. Presentation*

Jon Thompson presented the item.

*2. Staff Report*

Brent Luck presented the staff report which is on file. Staff recommends approval of the item.

*3. Public Hearing*

No one spoke during public hearing.

*4. Parkland Dedication*

A motion was made by Commissioner King to recommend approval of the Proposed Parkland Dedication for the San Luis Spirits Site Development Application located at 5330 Bell Springs Road, Dripping Springs, TX 78620. Vice Chair Russell seconded the motion which carried unanimously 5 to 0.

**C. Public hearing, discussion, and recommendation regarding proposed amendments to Chapter 28, Subdivisions and Site Development, Article 28.03, Parkland Dedication, of the City's Code of Ordinances.**

*1. Staff Report*

Jason Lutz presented the staff report which is on file. Staff recommends approval of the item.

*2. Public Hearing*

No one spoke during public hearing.

*3. Parkland Dedication Ordinance Amendments*

A motion was made by Vice Chair Russell to recommend approval of the proposed amendments to Chapter 28, Subdivisions and Site Development, Article 28.03, Parkland Dedication, of the City's Code of Ordinances with the condition that amenities are only applied to public parks with fifty-percent (50%) credit already applied toward private parks. Commissioner Fougerat seconded the motion which carried unanimously 5 to 0.

**D. Discuss and consider recommending approval of a Donation Agreement between the City of Dripping Springs and the Dripping Springs Running Club for Trail Improvements at Sports and Recreation Park.**

A motion was made by Vice Chair Russell to recommend approval of a Donation Agreement between the City of Dripping Springs and the Dripping Springs Running Club for Trail Improvements at Sports and Recreation Park with a \$5,000 match from Parkland Dedication funds. Commissioner Henline seconded the motion which carried unanimously 5 to 0.

**E. Discussion regard the 2019-2020 Fiscal Year Budget Request for Parks and Recreation.**

A discussion was held regarding the 2019-2020 Fiscal Year Budget.

No action was taken.

**F. Discussion regarding the Parks & Recreation Commission membership composition and related to City of Dripping Springs Code of Ordinances Section 2.04.064.**

A motion was made by Commissioner Henline to reduce the Dripping Springs Independent School District seat membership from three (3) seats to two (2) seats, and to increase the At-

Large membership seats from three (3) seats to four (4) seats; and to rename ETJ to At-Large. Vice Chair Henline seconded the motion which carried unanimously 5 to 0.

## **V. REPORTS**

*The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be taken.*

### **A. Parks and Community Services Department Monthly Report**

Report on file and available for review.

### **B. Revenues and Expenses Monthly Report**

Report on file and available for review.

## **VI. EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

## **VII. UPCOMING MEETINGS**

### **A. Parks & Recreation Commission Meetings:**

**July 1, 2019 at 6:00 p.m.**

**August 5, 2019 at 6:00 p.m.**

### **B. City Council & Board of Adjustment Meetings:**

**June 11, 2019 at 6:00 p.m. (6:00 p.m. Workshop/6:30 p.m. Regular Meeting)**

**June 18, 2019 at 6:00 p.m.**

**July 9, 2019 at 6:00 p.m. (6:00 p.m. Workshop/6:30 p.m. Regular Meeting)**

## **VIII. ADJOURN**

A motion was made by Vice Chair Russell to adjourn the meeting. Commissioner King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 8:53 p.m.