



## **Founders Day Commission**

### **Regular Meeting Minutes**

### **January 27, 2020 at 6:30 p.m.**

A Regular Meeting of the Founders Day Commission of Dripping Springs, Texas was held Monday, January 27, 2020 beginning at 6:30 p.m., in the Council Chambers located at City Hall, 511 Mercer Street, Dripping Springs, Texas.

#### **I. CALL TO ORDER AND ROLL CALL**

Commission Members present were:

Brenda Medcalf, Chair  
Brian Daniel  
Darrell Debish  
Martin Garza  
Sharon Goss  
Clinton Holtzendorf  
Michael Monaghan  
Brad Thomas  
Brian Varnell  
Susan Warwick  
Dee Marsh  
Jeff Shindler

Commissioner Members absent were:

Jake Adams, Vice Chair

City Staff/Appointed Officials present were:

Maggie Martin, Events & Programs Specialist

#### **II. MINUTES**

**A. Discuss and consider approval of the Founders Day Commission January 13, 2020 regular meeting minutes.**

A motion was made by Commissioner Debish to approve the January 13, 2020 Founders Day Commission Regular Meeting Minutes with the correction that Dee Marsh was present at the meeting. Commissioner Monaghan seconded the motion which carried unanimously.

#### **III. BUSINESS**

**A. Discuss and consider the creation of criteria and service expectations of Founders Day Commissioners.**

Criteria and expectations were discussed. Commission members will email additional suggestions and Chair Medcalf (with the assistance of Commissioner Marsh) will compile the list.

#### **IV. STANDING COMMITTEE REPORTS**

*The following updates relate to the administration of the 2020 Founders Day Festival. No action to be taken.*

**A. Site Plan Committee**

Michael Monaghan and Brenda Medcalf

Nothing to report.

**B. Entertainment Committee**

Brad Thomas and Brian Daniel

Commissioner Thomas needs Participant Contracts for musicians. Maggie Martin will help. Commission still needs a final agreement on the use of the parking lot.

**C. Carnival & Food Committee**

Sharon Goss and Susan Warwick

Nothing to report.

**D. Arts & Crafts Committee**

Michael Monaghan

Nothing to report.

**E. Parade Committee**

Brenda Medcalf and Clint Holtzendorf

Parade applications will be available by the end of January.

**F. Publicity Committee**

Brenda Medcalf, Jake Adams, Clint Holtzendorf, Brian Daniel, and Maggie Martin and Lisa Sullivan

Nothing to report.

**G. Sanitation Committee**

Martin Garza

Nothing to report.

**H. Sponsorship & Underwriting Committee**

Jake Adams, Darrell Debish, Brian Daniel, Dee Marsh and Maggie Martin

Nothing to report.

**I. Security Committee**  
Brenda Medcalf and Darrell Debish

Nothing to report.

**J. Volunteer Committee**  
Maggie Martin

Nothing to report.

**K. Traffic & Parking Committee**  
Brenda Medcalf and Darrell Debish

Nothing to report.

**V. UPCOMING MEETINGS**

**A. Founders Day Commission Meetings**

February 10, 2020 at 6:30 p.m.

February 24, 2020 at 6:30 p.m.

March 9, 2020 at 6:30 p.m.

March 23, 2020 at 6:30 p.m.

**B. City Council & Board of Adjustment Meetings**

February 11, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

February 18, 2020 at 6:00 p.m.

March 10, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

March 17, 2020 at 6:00 p.m.

**VI. ADJOURN**

A motion was made by Commissioner Holtzendorf to adjourn the meeting. Commissioner Thomas seconded the motion which carried unanimously 10 to 0.

This regular meeting adjourned at 7:39 p.m.