

**City of Dripping Springs**  
**Farmers Market Association Board Meeting Agenda**  
**Tuesday, December 13, 2016 at 10:00 AM**  
**City Hall, 511 Mercer Street, Dripping Springs, Texas**

**I. CALL TO ORDER AND ROLL CALL**

COMMISSION:

Gouri Johannsen - Chair	Marianne Simmons-Vice Chair	Aimee Mick-Secretary
Diana Black	Teresa Strube	Charissa Giles
Claudia Oney	Gary Gilstrap	

Market Manager: Laurel Robertson

**II. PRESENTATION BY CITIZENS**

*Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.*

**III. MINUTES**

A. Approval of Regular Meeting Minutes, November 8, 2016

**IV. REPORTS**

- A. Farmers Market Manager's Monthly Report - Laurel Robertson  
*Report from the Market Manager to the Board regarding Farmers Market activities.*
- B. Fiscal Year 2017 Income Statement Monthly Report - Gina Gillis

**V. MARKETING AND PUBLIC RELATIONS**

*Discussion and possible action regarding:*

- A. Marketing and Public Relations Committee Report- Marianne Simmons
- B. Market Events Planning and Updates - Marianne Simmons

**VI. MARKET EVENTS PLANNING AND UPDATES**

*Discussion and possible action regarding:*

- A. Triangle Lighting Update - Marianne Simmons
- B. Triangle Parking Issues
- C. Market Layout Issues and Tent Purchase Request
- D. Information Booth

**VII. SPONSORSHIPS SUBCOMMITTEE**

*Discussion and possible action regarding:*

- A. Increasing Sponsorship Activity and Potentially Forming a Special Subcommittee - Gouri Johannsen

**VIII. RULES AND REGULATIONS SUBCOMMITTEE**

*Discussion and possible action regarding:*

- A. Update on the Dripping Springs Farmers Market Rules and Regulations Revisions - Marianne Simmons

**IX. OTHER BUSINESS**

*Discussion and possible action regarding:*

- A. New Vendor Applications - Laurel Robertson
- B. Vendors Needing Inspections - Laurel Robertson
- C. Rescheduling of all 2017 Regular Meeting Dates for the Dripping Springs Farmers Board in order to minimize conflict with City Council Meetings - Laurel Robertson
- D. Dripping Springs Farmers Market Volunteer Program
- E. Market Relocation for safer access to larger parking area and for future growth - Charissa Giles
  - 1. Staff Report:
    - I. Provide a larger parking area available for vendors and market patrons.
    - II. Provide safe access to and from the market from the parking area.
    - III. Accommodate future market growth
- F. Open Meeting Training Update - Gouri Johannsen

**X. ANNOUNCEMENTS**

- A. Regular City Council Meeting, December 13, 2016 at 7:00pm
- B. Regular Parks and Recreation Commission Meeting, January 9, 2017 at 6:00pm
- C. Regular Farmers Market Association Board Meeting, January 10, 2017 at 10:00am

**XI. ADJOURN**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com) on the 8th day of December of 2016.*

  
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Angelica Reyes, City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*