



Received: \_\_\_\_\_ / \_\_\_\_\_  
Date / Initials

## STREET CUT PERMIT APPLICATION

Any person who undertakes any work which will cut, break or otherwise damage a public street (right-of-way) must obtain a street cut permit from the City Administrator prior to beginning the work (see Article 16.03 Street Cuts, Excavations And Repair of City Streets in the City Code).

PLEASE COMPLETE, SIGN AND SUBMIT THIS APPLICATION FOR APPROVAL:

### **A. PERMITTEE CONTACT INFO**

1. Name: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

3. Phone Number: \_\_\_\_\_

4. Name of Authorized Agent (if any): \_\_\_\_\_

5. Agent Phone Number: \_\_\_\_\_

### **B. PROJECT DESCRIPTION**

1. Purpose of Project: \_\_\_\_\_  
\_\_\_\_\_

2. Date(s) Work to be performed: \_\_\_\_\_

3. Contractor (if not Permittee): \_\_\_\_\_

4. Location of Project: \_\_\_\_\_

5. Describe Work Area: \_\_\_\_\_

6. Does the Project constitute an emergency? (circle one)    **yes**    **no**

Why: \_\_\_\_\_

**C. FEES**

**1. Permit Fee (not refundable): \$100.00      Date Paid:\_\_\_\_\_**

2. The applicant shall deposit cash in the amount estimated by the City Engineer to be sufficient in covering the cost of making repairs plus twenty dollars (\$20.00) per square yard to be excavated at the option of the applicant. Instead of making the deposit in cash, the applicant may give a bond, in a like amount signed by a corporate surety authorized to do business in the State and conditioned that the applicant will pay the amount which may become owing to the City if the applicant fails to comply with this section. Or, at the option of the applicant for a permit under this section, he may give a blanket bond in the amount of \$5,000.00 with a like corporate surety and condition, covering all obligations which he may incur under this article. Such blanket bond shall be sufficient for all permits issued to the applicant hereunder.

**Deposit/Bond for Cost of Repairs (circle one)      Deposit      Bond**

**Amount:\_\_\_\_\_ Date Paid:\_\_\_\_\_**

**D. REQUIREMENTS:**

1. Any person who undertakes to cut any street or paving in the city must restore the paving or reimburse the City for all work performed by the City in restoring the pavement to its original condition. These requirements do not apply to street cuts prior to obtaining a permit in valid emergencies.
2. Attach a scaled drawing showing the location, significant features within 100ft, depth of the excavation and dimensions and character of the proposed cut or excavation; also provide a list of proposed materials and equipment.
3. The permittee, after making road cuts or excavation and performing all necessary repairs, shall restore the street to its original condition. Such repairs shall be inspected by the City Engineer.
4. The contractor shall be responsible for maintaining all street cuts in such a manner as to avoid a hazard to traffic and a nuisance to residents until permanently repaired. All damage caused directly or indirectly to the street surface or subsurface outside the pavement cut area shall be regarded as a part of the street cut and shall be repaired by the contractor causing such damage. All test holes, requirement, scars, etc., shall be repaired before City acceptance is given by the City Engineer. If the backfill settles at any time during the first year after acceptance, causing deformation in the pavement of more than one-half inch measured vertically, the repair may be performed by a third party contractor at the behest of the city and the cost to repair the pavement shall be billed to the utility/contractor.

5. The contractor shall meet all requirements for barricading and traffic control as specified in the Texas Manual on Uniform Traffic Control Devices (including the latest revision). All barricades used by the contractor shall be clearly marked to indicate the name and telephone number of the utility or contractor responsible for the work on a 2'x2' sign with this information to be permanently displayed.

**Barricading and Traffic Control?** (circle one)    **yes**                    **no**

6. All cuts, excavations and repairs shall be done in accordance with the minimum standards for such repairs as prescribed by the Federal, State and City Codes.

**Trench Safety (OSHA, Texas Health and Safety Code Chapter 756, applicable City standards)?**

(circle one)    **yes**                    **no**

**Signature of Permittee/Agent:** \_\_\_\_\_



**Date Received:** \_\_\_\_\_      **Received By:** \_\_\_\_\_

**Date Approved:** \_\_\_\_\_      **Approved By:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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