



# CITY OF DRIPPING SPRINGS

PHYSICAL: 511 Mercer Street • MAILING: PO Box 384

Dripping Springs, TX 78620

• 512.858.4725 • [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com)

## DEVELOPMENT AGREEMENT APPLICATION

Case Number (staff use only): \_\_\_\_\_ - \_\_\_\_\_

TYPE OF APPLICATION (*check all that apply*)

- Development Agreement    
  Amended Development Agreement

### CONTACT INFORMATION

APPLICANT NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

OWNER NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### PROPERTY INFORMATION

PROPERTY ADDRESS			
CURRENT LEGAL DESCRIPTION			
TAX ID#			
CURRENT LAND ACREAGE			
SCHOOL DISTRICT			
ESD DISTRICT(S)			
EXISTING ROAD FRONTAGE	<input type="checkbox"/>	PRIVATE	NAME: _____
	<input type="checkbox"/>	STATE	NAME: _____
	<input type="checkbox"/>	CITY/COUNTY (PUBLIC)	NAME: _____
DEVELOPMENT AGREEMENT?	<input type="checkbox"/>	YES	NAME ( <i>PLEASE ATTACH WITH APPLICATION</i> ): _____
	<input type="checkbox"/>	NO	

**APPLICANT'S SIGNATURE**

*Note: An additional signature is required on page 3 of the application verifying completeness. Applications should be submitted **only** when all required information is included in the submittal.*

The above information is true to the best of my knowledge. I attest that the real property described is owned by me and all others as signed below. If the below signed applicant is not the owner of said property, the signature of the property owner must be included below, or consent must be attached (If a corporation, please list title, and name of corporation.)

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Name

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

*Notary Stamp Here*

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Date

**DEVELOPMENT AGREEMENT APPLICATION SUBMITTAL**

All required items and information (including all applicable below listed exhibits and fees) must be received by the City for an application and request to be considered complete. **Incomplete submissions will not be accepted.** By signing below, I acknowledge that I have read through and met all requirements for a complete submittal:

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Date

**CHECKLIST**

*Title II Building and Development Regulations, Chapter 22 General Regulations, Article 22.02  
Development Agreements*

STAFF	APPLICANT	
		Completed Application Form - including all required notarized signatures
		Digital Copies/PDF of <b>all</b> submitted items - please provide a coversheet outlining what digital contents are included on the CD/USB drive.
		Billing Contact Form
		Tax Certificates- verifying that property taxes are current
		Original Development Agreement & Subsequent Amendments ( <i>If applicable</i> )
		Outdoor Lighting Ordinance Compliance Agreement
		Location map of subject property
		Conceptual Land Use Plan ( <i>If applicable</i> )
		GIS digital data (To Hays County Regulations)
		Copy of Subdivision Plat or Metes & Bounds
		Application Fee ( <i>refer to Fee Schedule</i> ) \$
		\$25 Public Notice Sign Fee

Received on/by: \_\_\_\_\_

Project Number: \_\_\_\_\_ - \_\_\_\_\_  
Only filled out by staff

Date, initials



## BILLING CONTACT FORM

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project Applicant Name: \_\_\_\_\_

### Billing Contact Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Type of Project/Application (check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Alternative Standard           | <input type="checkbox"/> Special Exception     |
| <input type="checkbox"/> Certificate of Appropriateness | <input type="checkbox"/> Street Closure Permit |
| <input type="checkbox"/> Conditional Use Permit         | <input type="checkbox"/> Subdivision           |
| <input type="checkbox"/> Development Agreement          | <input type="checkbox"/> Waiver                |
| <input type="checkbox"/> Exterior Design                | <input type="checkbox"/> Wastewater Service    |
| <input type="checkbox"/> Landscape Plan                 | <input type="checkbox"/> Variance              |
| <input type="checkbox"/> Lighting Plan                  | <input type="checkbox"/> Zoning                |
| <input type="checkbox"/> Site Development Permit        | <input type="checkbox"/> Other _____           |

*Applicants are required to pay all associated costs associated with a project's application for a permit, plan, certificate, special exception, waiver, variance, alternative standard, or agreement, regardless of City approval. Associated costs may include, but are not limited to, public notices and outside professional services provided to the City by engineers, attorneys, surveyors, inspectors, landscape consultants, lighting consultants, architects, historic preservation consultants, and others, as required. Associated costs will be billed at cost plus 20% to cover the City's additional administrative costs. **Please see the online Master Fee Schedule for more details.** By signing below, I am acknowledging that the above listed party is financially accountable for the payment and responsibility of these fees.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date