REPORT OF HOTEL OCCUPANCY TAX – CITY OF DRIPPING SPRINGS, TEXAS

Taxpayer number: _____   **Reporting Period:** _____

Due Date is the 20th day of the month following the end of the Quarter

Trade Name: _____   **Owner Name:** _____

Location Address: _____

Mailing Address: _____

Contact Person: _____   **Phone Number:** _____

Email address: _____

1. TOTAL RECEIPTS: Enter the gross receipts for all sleeping rooms rented, including sleeping rooms claiming an exemption. Do not include miscellaneous charges such as for telephone, safes, personal services, etc.	$
2. EXEMPTIONS: Enter exempted receipts. A Texas Hotel Occupancy Tax Exemption Certificate (Form 12-302) must be completed for each exemption claimed on this line. (Note: Local exemptions are not the same as State exemptions-see instructions for details of allowable exemptions.)	$
3. TAXABLE RECEIPTS: Enter the total taxable receipts by subtracting the EXEMPTED receipts (line 2) from the TOTAL RECEIPTS (line 1).	$
4. TAX RATE FOR CITY OF DRIPPING SPRINGS (7%):	.07
5. TAX: Multiply the TAXABLE RECEIPTS (line 3) by the TAX RATE (line 4) and enter the result.	$
6. DISCOUNT: Payments made by the DUE DATE following the end of the REPORTING PERIOD where no outstanding delinquent report exist, may withhold a 1% discount. Multiply the TAX (line 5) by .01, and enter the result. Non-qualifiers enter zero and continue to line 7.	$
7. TOTAL: Subtract DISCOUNT (line 6) from TAX (line 5), enter result here, and skip to line 11. If paid after the DUE DATE, enter amount from line 5 here, and calculate late charges on lines 8-10.	$
8. PENALTY: For any tax paid after the DUE DATE, check the correct box: 5%-1-30 days late; 10%-31 or more days late. Calculate the penalty based on the percentage checked and enter the result.	$
9. INTEREST: Rate is 10% per annum for all days beginning with the 60th day after the DUE DATE. Multiply penalty rate times the number of days delinquent, beginning with the 60th day after the DUE DATE. Enter the RATE _____%. Calculate interest due by multiplying the RATE (filled in the blank) times the amount of TAX on line 5, and enter the result.	$
10. TOTAL LATE CHARGES: Add the amounts on lines 8 and 9 and enter the total.	$
11. AMOUNT DUE: If paying the tax current, enter the total from line 7. If paying after the DUE DATE, enter the sums of line 7 TOTAL and line 10 TOTAL LATE CHARGES, and enter the result.	$

Remit AMOUNT DUE in line 11 to: City of Dripping Springs, P.O. Box 384, Dripping Springs, TX 78620

I, _____ declare that the information in this document and any attachments
            (Print Name)
is true and correct to the best of my knowledge and belief. _____ _____
                                                        (Signature of duly authorized agent)   (Date)
Title _____   **Daytime Phone (_____)_____-_____**

For assistance call (512) 858-4725