

**City of Dripping Springs
Founder's Day Commission
Bi-Monthly Meeting**

March 28, 2016

Attending: Evan Taddia, Stephanie Holtzendorf, Paul Sanchez, DeNae Lee, Brenda Medcalf, Chris Nuccio, Jake Adams, Sharon Goss.

Others: Lali Rambeau (City)

Absent: Mike Monaghan, AJ Bergeron, Brad Thomas, Trent Edwards.

I. Call to Order: 6:38 pm by Brenda Medcalf

II. Presentation of Citizens:

- None

III. Minutes: Minutes of the March 7, 2016 meeting were presented. Evan made a motion to approve the minutes. Chris seconded. Minutes approved as submitted.

IV. Business

A. Discussion and Recommendation Regarding Entertainment Contracts

- Brad was not at the meeting therefore no contracts to discuss.

B. Emergency Action Plan Discussion – Kay Allen, Emergency Management Coordinator

- Kay Allen was not at the meeting therefore no discussion on Emergency Action Plan.

C. Contract for Sanitation Services with United Site Services for the Founders Day Festival

- Paul made a motion to accept the contract from United Site Services for Sanitation Services for Founders Day as they were the lowest bid and providing same amount of stations as the festival did last year. Chris Seconded. Contract accepted.

Standing Committee Reports

A. Site Plan:

- VFW Hall will not be available for the judging for the cook off. Alternative locations are being discussed.

B. Food:

- Booths are full.
- Staging will be on Old Fitzhugh

C. Entertainment:

- No Report

D. Arts & Crafts:

- Booths are full.

- E. Business Booths:**
 - No report.

- F. Parade**
 - 60 parade entries have been received to date.

- G. Publicity**
 - Banners for sponsors need to be ordered soon so that they can go up in the triangle in time.
 - Press releases will go out regarding carnival tickets, parking, etc.

- H. Sponsorship/Underwriting**
 - \$31,500 in sponsorship to date.

- I. Sanitation**
 - Youth group will not be cleaning the cook off area.

- J. Security :**
 - Meeting with EMS and Fire will be 03/29/2016.

- K. Traffic/Parking:**
 - The Rotary Club received permission to use the high school parking lot for parking cars during the festival. \$5.00 donation per car.
 - Rotary Club will be responsible for cleaning the lot after the festival.

- L. Volunteers:**
 - No Report

VI. Adjourn

- Motion to Adjourn made by Brenda. Seconded by Jake. Meeting adjourned at 7:45 pm.
- Next meeting will be April 11 at 6:30pm at City Hall.

- Meet Saturday. April 16 at 9:00 am at City Hall to put up fencing.
- Parade meeting will be held April 14 at City Hall at 6:30 pm.

Respectfully submitted,

Stephanie Holtzendorf

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Founders Day Commissioner