

**Minutes  
April 3, 2017  
Regular Meeting  
Historic Preservation Commission  
City of Dripping Springs**

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A meeting of the City of Dripping Springs Historic Preservation Commission was held Monday, April 3, 2017, beginning at 4:00 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

**I. CALL TO ORDER AND ROLL CALL**

COMMISSION:

Melissa Starr - Chair  
Kathryn Chandler - Vice Chair  
Nicholas Dotin  
Doyle Fellers  
Emilie Kopp  
Bruce Lewis  
Kelli Tucker

STAFF:

Michelle Fischer, City Administrator  
Rachel Goodnight, Administrative Assistant  
Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

Commission Chair Melissa Oehler calls the meeting to order at 4:03 PM. All present.

**II. WORKSHOP (begins at 4:00 pm)**

*(No action to be taken)*

- A. Review of the Historic Preservation Ordinance, Including Commission's Powers and Duties**
- B. Review of Historic District and Landmark Guidelines and Standards**
- C. Review of Incentives for Historic District and Landmark Properties**

Commission Chair Oehler breaks the meeting for recess at 5:26 PM.

Commission Chair Oehler reconvenes the meeting at 5:36 PM. Also present is Development Coordinator Lali Rambeau.

**III. PRESENTATION BY CITIZENS (begins at 5:30 pm)**

*Floor open to discussion on any subject. No action may be taken by law. Citizens*

wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak. No one speaks.

#### IV. EXECUTIVE SESSION

*The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).*

The Commission does not enter Executive Session.

#### V. CONSENT ITEMS

*Discussion and possible action regarding:*

- A. Approval of Regular Meeting Minutes, February 6, 2017
- B. Approval of Regular Meeting Minutes, March 6, 2017

No action taken because the minutes have not been prepared. Minutes will be put on a future agenda.

#### VI. BUSINESS

*Discussion and possible action regarding:*

- A. **Application for a Certificate of Appropriateness for 381 Mercer St, Dripping Springs, TX 78620 for a food truck to be allowed on the patio at Hudson's on Mercer, Natasha and Chad Hudson, Applicant**

Commissioner Dotin recuses himself from this item.

1. Presentation
2. Staff Report- Keenan Smith and Michelle Fischer, report on file. Ms. Fischer reports the proposed location in the application doesn't comply with the Fire Code and the food truck needs to be located further away from the building, such as in the rear of the building in the open area. The applicant is agreeable to this location. Keenan Smith is also supportive of this location.
3. Public Hearing- No one speaks.
4. Certificate of Appropriateness

Commissioner Fellers asks about details on the proposed food options. Applicant says the decision is still up in the air.

Commission Chair Oehler asks if the food truck will be a permanent addition. The applicant says yes, but it can be moved

Commission Chair Oehler asks if changing the design of the food truck will trigger a Certificate of Appropriateness. Consultant Smith says it will.

Commissioner Kopp asks if the food truck will be visible from the street. Development Coordinator Rambeau says no, it will likely be located on the back patio.

Commissioner Kopp motions to approve the certificate of appropriateness with staff recommendation on final location of the food truck. Commissioner Vice-Chair Chandler seconds. Vote: 6:0:1 in favor, motion passes. Commissioner Dotin abstains.

**B. Discuss Historic Preservation Commission Proposed Goals and Action Items within the scope of the Commission's powers and duties, including but not limited to the following:**

1. Increase public awareness of the City of Dripping Springs Historic Districts
2. Increase quality of pedestrian traffic in the Historic Districts
3. Define Dripping Springs historic district branding guidelines and increase local business awareness and adoption of these guidelines

No action taken.

**C. Approval of Historic Preservation Commission Goals and Action Items for Remaining Fiscal Year 2017**

No action taken.

**D. Proposed Amendment to Fiscal Year 2017 Budget**

No action taken.

**E. Creation of Additional Commission Committees**

No action taken.

**VII. ANNOUNCEMENTS**

**A. Next Historic Preservation Commission Meeting, May 1, 2017**

Commission Chair Oehler adjourns the meeting at 5:52 PM.