

**City of Dripping Springs  
Founder's Day Commission  
Bi-Monthly Meeting Minutes**

**April 9, 2018**

**Attending:** Brenda Medcalf, Michael Monaghan, Brian Daniel, Stephanie Holtzendorf, Brian Varnell, Paul Sanchez, Sharon Goss, Chris Nuccio, Evan Taddia

Mariana Espinoza, Parks and Community Services Director, City of Dripping Springs  
Robert Steepe – Maintenance Supervisor, City of Dripping Springs  
Steve Fournier, Executive Director, Burke Center

**Absent:** Jake Adams

**I. Call to Order:** 6:30 pm by Brenda Medcalf

**II. Business:**

**A. Approval of Minutes from the Regular Meetings of March 26, 2018.**

- Motion made by Paul to accept the minutes as presented. Brad seconded. Minutes accepted.

**B. Approval of 2018 Founders Day Contracts.**

- Motion to accept the contracts for Music and Entertainment. Brad seconded. Contracts accepted.
- Contracts for Church of the Springs and J Bar were accepted last meeting.
- Contract from the Rotary Club has not yet been received.

**C. Acceptance of TX Dot Street Closure For 2018 Founders Day Festival**

- Brad made a motion to accept the TX Dot Street Closure. Chris seconded. Motion passed.

**III. Standing Committee Reports**

**A. Site Plan:**

- Steve reported that he would have approximately 20 boys from the Burke Center to help with the fencing.
- The commission will give the boys either wrist bands or tickets for the carnival depending on which day they attend.
- Robert will call the manager at the Shell station to see if it will be possible to tap into their box for electricity for Wallace Street.
- Brain will help set up electric boxes.
- Light towers should be placed at Stephenson Building, Bluff and Wallace, College and Wallace and the bridge.
- Picnic tables should be placed on College Street.
- Cones and caution tape should be placed on RR12 all the way to Founders Park entrance.
- Commission will use the mules from the City.
- Orange fencing will be put up on Saturday the 21<sup>st</sup> starting at 8:00.
- Meeting Monday night 04/16 at 5:30 for the merchants on Mercer Street.

- B. Food:**
  - No Report
- C. Entertainment:**
  - Have a volunteer to manage the Buddy stage so there will be entertainment for that stage.
- D. Arts & Crafts:**
  - Full and currently a waiting list.
- E. Parade**
  - 3 constables will be stationed in the staging area then will be over at Sportsplex, etc. to make sure no one gets off floats early.
  - 2 sets of bleachers need to be set up for the parade.
  - Lyons club will have 10 -12 volunteers to help with the parade on Friday night.
- F. Publicity**
  - Sponsorship logs are needed for banner.
- G. Sponsorship/Underwriting**
  - \$60,750 in sponsorships.
  - Need in-kind sponsor list for banner, poster, etc.
- H. Sanitation**
  - No Report
- I. Security :**
  - Discussed entry and exit of all participants.
  - Officers will be stationed at exits on Sunday.
  - Maps of all entry/exit plans need to be sent to Brenda and she will put all on one map.
- J. Traffic/Parking:**
  - Will need about 15 non-moveable barriers.
  - Non-moveable barriers required by city for each end of Mercer. Carnival blocks one end of Mercer.
- K. Volunteers:** No report.

**V. Announcements**

- Next meeting will be 04/23/2018 at 6:30 at City Hall.

**VI. Adjourn**

Motion to adjourn made by Brad. Chris seconded. Meeting adjourned at 8:10 pm.

Respectfully submitted,

*Stephanie Holtzendorf*

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