

MEETING MINUTES

**City of Dripping Springs
Farmers Market Association Board Meeting Agenda
Tuesday, June 9, 2015 at 10:00 AM
City Hall, 511 Mercer Street, Dripping Springs, Texas**

I. CALL TO ORDER AND ROLL CALL

COMMISSION:

Marianne Simmons - Chair	Gouri Johannsen	Brandon Willin
Kambra Bolch	Aimee Mick	Teresa Strube
Aubrey Munguia	Diana Black	

Market Managers: Carolyn Hodges and Stacy Qualls

The Regular Meeting of the City of Dripping Springs Farmers Market Association Board was called to order at 10:00AM, Tuesday, June 9, 2015 by Marianne Simmons, Chair. Roll call was taken and members present included, Aubrey Munguia, Teresa Strube, Diana Black and Aimee Mick, acting as secretary. Members absent were Gouri Johannsen, Brandon Willin and Kambra Bolch and. Also present were Stacy Qualls, Market Manager.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

III. MINUTES

A. Approval of Regular Meeting Minutes, April 14, 2015

A motion to approve the April 14, 2015 Regular Meeting minutes was made by Teresa Strube and seconded by Aubrey Munguia, **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

B. Approval of Regular Meeting Minutes, May 12, 2015

The May 12, 2015 meeting minutes have not been completed yet – item tabled.

IV. BUSINESS

Discussion and possible action regarding:

A. Review Vendor Applications

The Dripping Springs Farmers Market Manager has approved 3 new vendors. Great Harvest Bread Company – Aubrey Munguia will perform inspection, Engle Farms and Wood Fired Pizza.

B. Farmers Market Manager's Monthly Report

Report from the Market Manager to the Board regarding Farmers Market activities.

C. FY 2015 Budget

1. Revenues and Expenses Monthly Report

2. Discuss the Acquisition of a Portable Public Address System for the Farmers Market

This discussion was continued with no final resolution on which system to purchase.

D. Market Events: Planning and Updates

1. TDA Healthy Living Grant Update

There will be six events in conjunction with this grant. Subcommittee met once.

2. Report on the Status of the 2015 Tomato Round-Up Event

The event planning is moving and Marianne Simmons is spreading the words. Outlook Magazine included large advertisement for free.

3. Rocking Chair Donation Photo-Op with City Council at Farmers Market
A picture will be taken with the City Council Members.

E. Public Relations/Marketing

Discussion continued regarding long term vs short term goals.

1. Advertising
2. New Banner/New Logo
3. "Choose Healthier" App
4. Request from Belterra for a Farmers Market Door Prize for their Annual Meeting in June 2015
Marianne Simmons will put together a bag.

F. Market Facilities/Signage

1. Report on the Status of the Veterans Memorial Park\The Triangle Committee
No report at this time.
2. Report on Repairs to the Culvert at Veterans Memorial Park\The Triangle Where the Market is Held
No report at this time.
3. Restroom Maintenance
City of Dripping Springs will be responsible for cleaning.
4. Day of Market Signage Improvements and Variance Request
Two variances for City of Dripping Springs to post.

G. Report on the Buy Fresh, Buy Local Program

Marianne Simmons provided update.

H. Review of the Farmers Market Manager's Job Description

Item tabled.

I. Nominations for Vacant Board Member Position

Discussion of possible candidates.

J. FY 2016 Budget Requests

Item tabled until July Meeting.

V. ANNOUNCEMENTS

- A. Regular City Council Meeting, June 9, 2015 at 7:00pm
- B. Regular Parks & Recreation Commission Meeting, July 13, 2015, at 6:00pm
- C. Regular Farmers Market Association Board Meeting, July 14, 2015 at 10:00am

VI. Adjourn

A motion was made by Teresa Strube and seconded by Diana Black to adjourn the Regular Meeting of the City of Dripping Springs Farmers Market Association at 11:45 AM. **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com on the _____ of _____, 2015 at _____ o'clock __M.

Kerri Craig, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.