

Historic Preservation Commission Meeting Minutes

A regular meeting of the City of Dripping Springs Historic Preservation Commission was held Tuesday, July 5, 2016, beginning at 5:30 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

COMMISSION:

Ted Lehr - Chair

Kristi Graham

John Holdridge

Karl Seelbach - Vice Chair

Charlie Haydon

Kathryn Chandler

Melissa Oehler

STAFF:

Michelle Fischer, City Administrator

Kerri Craig, City Secretary

Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

Commission Vice Chair Karl Seelbach calls the meeting to order at 5:38pm. All present except Commissioner Ted Lehr, Commissioner Kristi Graham and Consultant Keenan Smith.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak. - No one speaks

III. CONSENT ITEMS

Discussion and possible action regarding:

A. Approval of Regular Meeting Minutes, May 2, 2016 - Commissioner Melissa Oehler motions to approve the minutes. Commissioner Charlie Haydon seconds. VOTE: 5-0 in favor, motion passes.

IV. BUSINESS

Discussion and possible action regarding:

A. Training on the City's Online Agenda Management Software Boardbook – City Secretary Kerri Craig provides training on Boardbook. No action taken.

B. Certificate of Appropriateness for 102 Old Fitzhugh Road for Signage, *Christel Loftus, Weeton Properties, LLC, Applicant*

1. Presentation – Christel Loftus

2. Staff Report – City Administrator Michelle Fischer, report on file. Staff recommends approval.

3. Public Hearing – Vick Pope states his support for this project. Tara Uma states her support for this project.

4. Certificate of Appropriateness - Commissioner Melissa Oehler motions to approve the Certificate of Appropriateness subject to prior approval of future sidewalks and signage. Commission Vice Chair Karl Seelbach seconds. VOTE: 5-0 in favor, motion passes.

- C. Certificate of Appropriateness for 304 Mercer Street for Repairs, Tree Trimming, Painting, and Roofing, *Wayne Burkland, Purcell Spillar Family Partnership, Applicant*
1. Presentation – Melissa Oehler presents on behalf of the Family Trust and Wayne Burkland.
 2. Staff Report - City Administrator Michelle Fischer, report on file. Staff recommends approval with the following conditions: A certified arborist is recommended to perform the tree trimming and proper protection measures; and the new roof is approved in concept and the actual roof type color finish material sample/submittal and final selection may be administratively “Approved for Construction” by the Historic Preservation Officer prior to bulk order of roofing materials.
 3. Public Hearing – No one speaks.
 4. Certificate of Appropriateness - Commissioner Charlie Haydon motions to approve the Certificate of Appropriateness according to staff’s recommendation. Commissioner Karl Seelbach____ seconds. VOTE: 4-0-1 in favor, Commissioner Melissa Oehler abstains, motion passes.
- D. Certificate of Appropriateness for Signage for Mercer Street and Old Fitzhugh Road Historic District Businesses, *Pam Owens, Dripping Springs Chamber of Commerce, Applicant*
1. Presentation – Pam Owens
 2. Staff Report - City Administrator Michelle Fischer, report on file. Staff recommends approval with the condition that the signs be located a distance back from the US Highway 290 right of way that is approved by the City Engineer.
 3. Public Hearing – Vicky Lewis states her support for this project. Christine Ann states her support for this project and would like more signage on Old Fitzhugh as well. Carrie Napiorkowski states her support for this project, and would also like sidewalks, better lighting and repairs to the current lighting, and something more to direct all traffic to Old Fitzhugh. Sarah Sahs states her support for this project and any efforts to increase signage for the area and to improve Old Fitzhugh. Julie Crawford states her support for this project.
 4. Certificate of Appropriateness - Commissioner Kathryn Chandler motions to approve the overall concept of the Certificate of Appropriateness. Commissioner Charlie Haydon seconds. VOTE: 5-0 in favor, motion passes. Commission Vice Chair Karl Seelbach motions to approve the COA as submitted subject to approval by City staff and Consultant Keenan Smith, approval of the sign locations by the City Engineer, with the recommendation for additional signage at the corner of Old Fitzhugh and Mercer, and Ranch Road 12 and Old Fitzhugh if the property owner allows it; and limiting the term of the COA to two years with the understanding that the City intends to install permanent signage by the end of the two year peat some point in the future.
- E. Recommendation to City Council to Fill Vacant Commission Position – Commissioner Melissa Oehler motions to recommend appointment of Nicholas Dotin to the Historic Preservation Commission. Commissioner Kathryn Chandler seconds. VOTE: 5-0 in favor, motion passes.
- F. Fiscal Year 2017 Budget Request – Commission Vice Chair Karl Seelbach motions to approve the draft FY 2017 Historic Preservation Commission budget request as amended and discussed. Commissioner Charlie Haydon seconds. VOTE: 5-0 in favor, motion passes.

V. ANNOUNCEMENTS

- A. Regular City Council Meeting, July 12, 2016 at 7:00 p.m.
- B. Regular Planning and Zoning Commission Meeting, July 26, 2016 at 7:00 p.m.
- C. Regular Historic Preservation Commission Meeting, August 1, 2016 at 5:30 p.m.

VI. ADJOURN – Commission Vice Chair Karl Seelbach motions to adjourn the meeting. Commissioner Charlie Haydon seconds. VOTE: 5-0 in favor, motion passes. Meeting adjourns at 7:08pm.