

# Minutes of Historic Preservation Commission

## Regular Meeting

### City of Dripping Springs

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A Regular Meeting of the Historic Preservation Commission of City of Dripping Springs was held Monday, November 7, 2016, beginning at 5:30 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

#### I. CALL TO ORDER AND ROLL CALL

##### COMMISSION:

Ted Lehr - Chair	Nicholas Dotin	John Holdridge
Karl Seelbach - Vice Chair	Kathryn Chandler	Melissa Oehler
Vacant		

##### STAFF:

Michelle Fischer, City Administrator  
Rachel Goodnight, Administrative Assistant  
Keenan Smith, Exterior Design, Architectural & Land Planning Consultant  
Kyle Dannhaus, Code Enforcement Manager and Building Official

Commission Chair Ted Lehr calls the meeting to order at 5:35 pm. All present except Commission Vice Chair Karl Seelbach and Commissioner Kathryn Chandler.

#### II. PRESENTATION BY CITIZENS

*Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak. -No one speaks*

#### III. CONSENT ITEMS

*Discussion and possible action regarding:*

##### A. Approval of Regular Meeting Minutes, September 6, 2016

Commissioner Holdridge motions to approve the minutes. Commissioner Dotin seconds. VOTE: 4:0 in favor, motion passes.

Chairman Lehr moves to item **Business A**.

- A. City Transportation Committee Presentation on Traffic Calming Measures to Slow Traffic on Old Fitzhugh Road-Leslie Pollack gives a presentation on types of traffic calming measures (presentation on file). She asks for feedback from the Commission on the types of measures and their compatibility with the Old Fitzhugh Road Historic District.

#### IV. CERTIFICATES OF APPROPRIATENESS

*Discussion and possible action regarding:*

A. Certificate of Appropriateness for 102 Old Fitzhugh for a New Office Building and Adaptive Reuse Rehabilitation of Existing Two Story Building, *Christel Loftus, Weeton Properties, LLC, Applicant*

1. Previous Presentation and Staff Report on Certificate of Appropriateness Application- *Keenan Smith*
2. Staff Report on Construction Regarding Previously Existing Two Story Building- *Kyle Dannhaus and Keenan Smith give a report on the rehabilitation and demolition of the building.*
3. Certificate of Appropriateness  
The Commission discusses what actions, if any, to take following possible discussion with property owners. The Commission asks staff to request the property owners and/or their contractor to attend the next Commission meeting to report on the situation from their perspective.

Commission Chair Lehr motions to Table the item to a later date.  
Commissioner Dotin seconds. VOTE: 4:0 in favor, motion passes.

B. Staff Report on Administratively Approved Certificates of Appropriateness

1. Approval of Repairs, Replacement, and Painting of Siding on Structure located at 101 San Marcos Street, *Sutton Homes, Applicant*

City Staff reviews the Certificate of Appropriateness that was administratively approved.

2. Approval of Signage at Bridal Gypsies, located at 602 Old Fitzhugh Road, *Polly Parsons, Applicant*
  - a. Bridal Gypsies Certificate of Appropriateness
  - b. Bridal Gypsies Sign Application

City Staff reviews the Certificate of Appropriateness and Sign Application that were administratively approved.

#### V. BUSINESS

*Discussion and possible action regarding:*

B. Creation of Historic Preservation Commission Subcommittees- Commissioners discuss the creation of the following committee: Mercer Street Pedestrian and Landscape Improvement Committee; Signage Committee; and Bench and Waste Receptacle Committee. They state that other committees may be created in the future.

- C. Appointment of Members to Historic Preservation Commission Subcommittees  
-Commissioner Melissa Oehler is placed on the Signage Subcommittee;  
Commission Chair Ted Lehr and Commissioner Melissa Oehler are placed on the Mercer Street Pedestrian and Landscape Improvement Subcommittee;  
Commissioner Nick Dotin is placed in charge of the Bench and Waste Receptacle Subcommittee.
- D. Potential Temporary Photographic Art Exhibit on Historic Dripping Springs, *Dor Rae Stevens*-no action is taken since the agenda item requestor was not present. The Commission asks staff to not put the agenda item back on the agenda until the agenda item requestor confirms her ability to attend a meeting.
- E. Review of Fiscal Year 2017 Budget Items-Commissioners review the approved budget request items related to the Commission's business.

## VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, November 8, 2016 at 7:00 p.m.
- B. Regular Planning and Zoning Commission Meeting, November 29, 2016 at 7:00 p.m.
- C. Regular Historic Preservation Commission Meeting, December 5, 2016 at 5:30 p.m.

VII. **ADJOURN**- Commission Chair Lehr motions to adjourn the meeting. Commissioner Oehler seconds. VOTE: 4:0 in favor, motion passes. Meeting adjourns at 7:36 pm.