

Founders Day Commission Meeting Minutes December 10, 2018 at 6:30 p.m.

A Regular Meeting of the Founders Day Commission of Dripping Springs, Texas was held Monday, December 10, 2018 beginning at 6:30 p.m., in the Council Chambers located at City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Brenda Medcalf, Chair
Evan Taddia, Vice Chair
Stephanie Holtzendorf, Secretary
Jake Adams (arrived at 6:52 p.m.)
Sharon Goss
Michael Monaghan
Paul Sanchez
Brad Thomas
Brian Varnell

Commissioner Members absent were:

Brian Daniel
Chris Nuccio

City Staff/Appointed Officials present were:

Mariana Espinoza, Parks & Community Services Director

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:46 p.m.

II. MINUTES

A. Discuss and Consider Approval of the Regular Meeting Minutes of November 12, 2018

A motion was made by Commissioner Sanchez to approve the Regular Meeting Minutes of November 12, 2018. Vice Chair Taddia seconded the motion which carried unanimously 8 to 0.

III. BUSINESS

A. Discuss and Consider Approval of 2019 Founders Day Festival Arts & Crafts/Business Vendor Information & Application

Commissioner Monaghan will revise the price of the booth fee and update the vendor map.

A motion was made by Commissioner Monaghan to approve 2019 Founders Day Festival Arts & Crafts/Business Vendor Information & Application with revised booth fee and

updated vendor map. Commissioner Sanchez seconded the motion which carried unanimously 9 to 0.

B. Discuss and Consider the Appointment of a Founders Day Commission Vice Chair

A motion was made by Commissioner Thomas to approve the appointment of Commissioner Adams as the Founders Day Commission Vice Chair. Commissioner Sanchez seconded the motion which carried unanimously 9 to 0.

IV. STANDING COMMITTEE REPORTS

The following updates relate to the administration of the 2016 Founders Day Festival. No action to be taken.

A. Site Plan

Michael Monaghan and Brenda Medcalf

The subcommittee needs to hold a meeting regarding parking lot usage near the main stage, event site plan and electricity set up.

B. Entertainment

Brad Thomas

The subcommittee will hold off on confirming booking until the new Event Site Plan is determined.

C. Arts & Crafts

Michael Monaghan

Commissioner Monaghan will update the form with the new booth fee and map.

D. Parade – no report presented.

E. Publicity – no report presented.

F. Sponsorship and Underwriting

Mariana Espinoza, Sharon Goss, Brenda Medcalf, Brian Daniel and Jake Adams

Commissioner Adams presented the sponsorship video that is in its final stages of revisions.

G. Sanitarian – no report presented.

H. Traffic and Parking – no report presented.

I. Volunteers – no report presented.

V. UPCOMING MEETINGS

- A. Founders Day Commission:
January 14, 2018 - Regular Meeting 6:30 p.m.
January 28, 2019 - Regular Meeting 6:30 p.m.**

- B. City Council & Board of Adjustment:
December 11, 2018 - Workshop 5:30 p.m. / Regular Meeting 6:30 p.m.
December 18, 2018 - Regular Meeting 6:00 p.m.**

VI. ADJOURN

A motion was made by Commissioner Varnell to adjourn the meeting. Commissioner Sanchez seconded the motion which carried unanimously 9 to 0.

This regular meeting adjourned at 8:17 p.m.