



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, January 21, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne calls meeting to order at 10:05 a.m. All present except Aubrey Munguia and Gina Gillis. Also present Market Manager Carolyn Hodges.

PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

II. MINUTES

- A. Approval of Regular Meeting Minutes, October 8, 2013
- B. Approval of Regular Meeting Minutes, November 12, 2013
- C. Approval of Special Meeting Minutes, November 18, 2013
- D. Approval of Regular Meeting Minutes, December 10, 2013

Kambra motions to approve with correction to Dec. 10th reflecting Gouri was present. Sandy seconds. Motion passes, 6-0.

III. BUSINESS

Discussion and Possible Action regarding:

- A. Review of December and January Markets - Holiday shopping slower than usual. Reviewed participating vendors for January markets. Slow, but steady.
- B. Review of 2013/2014 Market Applications - New vendors approved: Brenham Kitchens and Bijoux Belle by Michele.
- C. Amendments to 2013/2014 Rules and Regulations - Reviewed draft of mission statement. Jo Ann motions to direct subcommittee of Kambra, Gouri and Ralph to provide complete draft of mission statement and proposed changes to rules and regulations to Board at next meeting for final approval to release for 2014 season. Ralph seconds. Motion passes, 6-0.
- D. 2014 Season
 - 1. Application
 - 2. Fees
 - 3. Season Dates

Gina Gillis joins meeting. Board reviews application for completeness and consistency with proposed rules and regulations. Jo Ann will confirm with City Attorney to have complete draft for approval at next meeting. Kambra will draft a checklist for vendors to comply with safety rules and verify signature includes those of booth workers. Board discusses season start dates and vendor sign ups related to being a year round market rather than seasonal. Marianne motions to increase application (annual) fee to \$40.00, renewable on an annual basis per vendor. Ralph seconds. Motion passes, 7-0.(Application fee will be good for one year from date paid.) Board will meet February 18th to finalize application and rules and regs to release for vendors to sign up for 2014. Application will then be revised each December and available January 1st thereafter for each year.

Gina Gillis exits meeting. Kambra Bolch exits meeting.

E. Co-Sponsorship of Annual Tomato Festival - Marianne reviews notes from the committee meeting (on file). Jo Ann will post to agenda each month for updates and asks all to consider volunteering at the event.

F. Site Layout and Parking – No action taken.

IV. REPORTS – Update on Farmers Market Website Enhancements – Jo Ann reviews changes online.

VI. ANNOUNCEMENTS

A. Regular City Council Meeting, Tuesday, February 11, 2014 at 7:00 p.m.

B. Farmers Market Board Association Meeting, February 11, 2014 at 10:00 a.m.

VII. ADJOURN

Sandy motions to adjourn. Ralph seconds. Motion passes, 5-0. Meeting adjourned at 12:10 p.m.



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, February 18, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne calls meeting to order at 10:00 a.m. All present except Kambra Bolch and Gina Gillis. Also present Market Manager Carolyn Hodges.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

III. MINUTES

- A. Approval of Regular Meeting Minutes, January 21, 2014 – Ralph motion to approve. Sandy seconds. Motion passes, 6-0.

IV. BUSINESS

Discussion and Possible Action regarding:

- A. Review of January and February Markets – Weather has not been in our favor, slow in general. Need to define vendor parking area and include in checklist. Also, need to post more to FB.
- B. Review of 2014 Market Applications – Approved applications from Bodacious Cupcakes, Poverty Hill Salsa and Texas Yaupon Tea.
- C. Amendments to 2013/2014 Rules and Regulations and Application – Marianne motions to approve all edits in both the rules and regulations and application. Ralph seconds. Motion passes, 6-0.
- D. DS Farmers Market Co-Sponsorship of Annual Tomato Festival – No new information.
- E. Site Layout and Parking Plan – Item tabled.
- F. Report on Fiscal Year 2014 Income and Expenses – Item tabled.
- G. 2014 Advertising Expenses - Item tabled.
- H. 2014 Special Events – Item tabled.
- I. Proposal from The Friends of the Pound House Foundation and The Heritage Circle of Dripping Springs for Educational Demonstrations to be Presented at the April 2014 Markets – Marianne motion to approve proposed market participation with set up occurring no later than 12 pm with a signed participation agreement on file. Ralph seconds. Motion passes, 6-0.
- J. Request from Austin Honey Company for Vendor Exclusivity at the Dripping Springs Farmers Market – Gouri motions to authorize Jo Ann to respond in writing to request denying exclusivity. Ralph seconds. Motion passes, 5-0-1. Marianne abstains.

V. REPORTS – Update on Farmers Market Website Enhancements

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, March 18, 2014 at 7:00 p.m.
- B. Farmers Market Board Association Meeting, March 4, 2014 at 10:00 a.m.

VII. **ADJOURN-** Jo Ann motions to adjourn. Sandy seconds. Motion passes, 6-0. Meeting adjourned at 1:15 p.m.



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, March 18, 2014
10:00 a.m.
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne calls meeting to order at 10:00 a.m. All present except Gina Gillis and Kambra Bolch. Also present Market Manager Carolyn Hodges.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

III. MINUTES

- A. Approval of Regular Meeting Minutes, February 18, 2014 – Ralph motion to approve. Sandy seconds. Motion passes, 5-0.

IV. BUSINESS

Discussion and Possible Action regarding:

- A. Review of February & March Markets – Pace is picking up. Discussed moving Kettle Korn.
- B. Review of Vendor Applications – Approved Vinovium Partners, tabled Christman Designs, and denied application from olive oil company (B2B Distribut Inc.)
- C. DS Farmers Market Co-Sponsorship of Annual Tomato Festival – Jo Ann reports committee is meeting regularly and event is scheduled for Saturday, June 21 at Founders Memorial Park. DSFM Vendors will be invited to participate.
- D. 2014 Advertising Expenses – Tabled.
- E. 2014 Special Events – Discussed possible dates for chef demo and Chuckwagon Days with the Poundhouse.

- V. REPORTS** – Update on Annual TDA Certification and Market to Menu Grant – Jo Ann reports deadline is approaching and paperwork will be completed and mailed.

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, April 8, 2014 at 7:00 p.m.
B. Farmers Market Board Association Meeting, April 8, 2014 at 10:00 a.m.

VII. ADJOURN

Ralph motions to adjourn. Jo Ann seconds. Motion passes, 6-0. Meeting adjourned at 11:45 a.m.

Minutes of Regular Meeting

City Council City of Dripping Springs

A Regular Meeting of the City Council of City of Dripping Springs was held Tuesday, April 8, 2014, beginning at 5:30 PM in the 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL - 5:30 p.m.

Mayor & City Council Members/Board of Adjustment

Mayor Todd Purcell
Mayor Pro Tem Bill Foulds
Council Member Santos Alba
Council Member Charles Busbey
Council Member Wade King
Council Member John Kroll

City Staff/Appointed Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
Planning Director Jon Thompson
Planning and Zoning Chair Larry McClung
City Secretary Jo Ann Touchstone
City Attorney Alan Bojorquez
City Treasurer Gina Gillis
DS Ranch Park Coordinator Lynne Dickinson

Mayor Purcell calls the meeting to order at 7:00 p.m. All present except Larry McClung. Also present, Special Counsel Ron Freeman.

II. WORKSHOP

No action to be taken. Staff Reports regarding Consent, Site Developments, Subdivisions, Zoning, On Site Sewage Facilities, Signs, Variances, Waivers, Special Exceptions, Annexations, Alternate Standards, Business, and Other Agenda Items listed below.

III. EXECUTIVE SESSION

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Convened to Executive Session at 6:10 p.m. Those present: Mayor Purcell, Mayor Pro Tem Foulds, Councilman Alba, Councilman Busbey, Councilman King, Councilman Kroll, City Administrator Michelle Fischer, Deputy City Administrator Ginger Faught, City Attorney Alan Bojorquez and Special Counsel Ron Freeman. City Administrator Michelle Fischer and Deputy City Administrator Ginger Faught excused for consideration of item E. Reconvened to Workshop at 6:55p.m.

- A. Consultation with City Attorney Regarding Dissolution and Annexation Agreement between the City of Dripping Springs and Hays County Development No. 1 District, and Development Solutions CAT, LLC (551.071 Consultation with City Attorney)
- B. Consultation with City Attorney Regarding alternatives and options for obtaining and permitting subsurface wastewater drip irrigation lands for the disposal of wastewater treated under the authorization of Texas Pollutant Discharge Elimination System Permit No. WQ0014488001 at the City's South Regional Wastewater Treatment Facilities Collection System, including additional area needed to meet wastewater service needs of the future development adjacent to the City's collection lines, (551.071: Consultation with Attorney and 551:072; Purchase, Exchange, Lease or Value of Real Property)
- C. Consultation with City Attorney Regarding Update on Dripping Springs Water Supply Corporation Exploratory Committee (551.071 Consultation with City Attorney)
- D. Consultation with City Attorney Regarding Legal Issues Regarding Proposed Amendment to Development Agreement between the City of Dripping Springs and G. Goode and A. Davison for 80.98 acres of land (Consultation with City Attorney 551:071)
- E. Discussion of Employee Compensation and Benefits (551.074 Personnel Matters)

IV. RECESS

V. RECONVENE AT 7:00 p.m.

VI. PLEDGE OF ALLEGIANCE

- A. Pledge of Allegiance – Mayor Purcell leads the pledge and asks for all to observe a moment of silence in honor of those who lost their lives in Fort Hood.

VII. PRESENTATION OF CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Mayor. The Mayor and City Council may establish a time limit as necessary.

- A. Presentation from Superintendent Dr. Bruce Gearing and Assistant Superintendent for Business Services Elaine Cogburn on Dripping Springs Independent School District Bond Referendum

Dr. Bruce Gearing reviews power point presentation and information related to Bond Referendum. Report on file.

VIII. CONSENT ITEMS

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- A. Approval of Regular Meeting Minutes, March 4, 2014
- B. Agreement for Consulting Services between Klotz Associates, Inc. & City of Dripping Springs for Founders Day Exhibits
- C. Approval of Regular Meeting Minutes, March 18, 2014
- D. Approval of Treasurer's Report for March 2014
- E. Approval of Ordinance No.1070.61: An Ordinance of the City of Dripping Springs Amending Section 13.8. Credit Cards and Debit Cards of the City of Dripping Springs Fee Schedule
- F. Approval of Legal Services Agreement between the City of Dripping Springs and The Chapman Firm, PLLC
- G. Approval of Request from the Friends of the Pound House Foundation to Use Portions of Founders Memorial Park in Accordance with the Proposed Parking Plan for the Annual Spring Gala on April 12, 2014 from 6:00 p.m. to 10:00 p.m.,
John E. Cassidy, President
- H. Approval of contract between the City of Dripping Springs and the Texas Department of Criminal Justice, Kyle Correctional Center, to allow offenders to perform general cleaning, maintenance and other duties at Dripping Springs Ranch Park.
- I. Approval of Proclamation Declaring April "Call Before You Dig Month"
- J. Approval of Proclamation Declaring April "Sexual Assault Awareness Month"
- K. Approval of Proclamation Declaring April "Child Abuse Prevention and Awareness Month"
- L. Approval of 2014 Founders Day Contracts (*on file at City Hall*)
 - 1. St. Martin de Porres Catholic Church for Ice Sales
 - 2. Hill Country Bible Church for Children's Inflatables
 - 3. Dripping Springs VFW/American Legion for Event Parking
 - 4. Chad & Shannon Fox for Event Parking
 - 5. Jim Halfpenny for Musical Entertainment

6. Catch A Dream Band & Greg Jordan for Musical Entertainment
7. Hired Guns Band for Musical Entertainment
8. Carport Casanovas for Musical Entertainment
9. Steven Rector for Lighting and Sound Production on the Main Stage & Party Stage
10. Roger Aker for Musical Entertainment
11. Hot Texas Swing Band for Musical Entertainment
12. Chad Hudson for Musical Entertainment
13. Michael Myers for Musical Entertainment
14. Bobby Pounds for Musical Entertainment

Mayor Pro Tem Foulds motions to approve consent items with item B including City Attorney comments. Councilman Alba seconds. Motion passes, 5-0.

Councilman King reads Proclamation declaring April Call Before You Dig Month.

Councilman Busbey reads Proclamation declaring April Sexual Assault Awareness Month.

Deputy City Administrator Ginger Faught reads Proclamation declaring April Child Abuse and Prevention Month.

IX. SITE DEVELOPMENTS/SUBDIVISIONS/ZONING/ON SITE SEWAGE FACILITIES/SIGNS/VARIANCES/WAIVERS/ALTERNATE STANDARDS/ANNEXATIONS

Consideration and Possible Action On:

- A. Ordinance 1310.33 – An Ordinance Expanding the Extraterritorial Jurisdiction of the City of Dripping Springs, Hays County, Texas, So as to Include Said Hereinafter Described Property Within the Extraterritorial Jurisdiction of the City of Dripping Springs: 51.10 Acres of Land out of and a part of S. F. I. W. Company Survey No. 1 in Hays county, Texas, *David Cassell, Petitioner*
 1. Public Hearing – No one speaks.
 2. Ordinance No. 1310.33 – Councilman Alba motions to approve. Councilman Kroll seconds. Motion passes, 5-0.

- B. Sign Variance Requests to Allow a Projecting Sign to Exceed the Maximum Height of 54 Inches and to Allow an Alternative Lighting Standard, Rockstar Performance Shop, LLC, 1016 Pier Branch Rd., *Derek C. Robinson, Applicant*
 1. Presentation – None.
 2. Sign Administrator's Report – City Administrator Michelle Fischer, report on file.

3. Planning & Zoning Commission Report – Commissioner McClung states Commission voted unanimously to approve staff recommendations.
4. Public Hearing – No one speaks.
5. Sign Variance Request to Allow a Projecting Sign to Exceed the Maximum Height of 54 Inches – Mayor Pro Tem Foulds motions to approve staff recommendations for both variance requests. Councilman Alba seconds. Motion passes, 5-0.
6. Sign Variance Request to Allow an Alternative Lighting Standard - Mayor Pro Tem Foulds motions to approve staff recommendations for both variance requests. Councilman Alba seconds. Motion passes, 5-0.

C. Sign Variance Requests to Allow a Monument Sign for a Single Business to Exceed 6 feet in Height and to be Located Within the Set Back from the Right-of-Way, Well Yeah Cakes, 28109 Ranch Road 12, *Krystal DeVazier, Applicant*

1. Presentation – Krystal DeVazier states request and shows sign.
2. Sign Administrator's Report – City Administrator Michelle Fischer, report on file.
3. Planning & Zoning Commission Report – Commissioner McClung states the Commission approved up to eight feet in height with sign administrator's recommendations.
4. Public Hearing – No one speaks.
5. Sign Variance Request to Allow a Monument Sign for a Single Business to Be Located Within the Setback from the Right-of-Way – Councilman Kroll motions to approve with staff recommendations. Councilman Busbey seconds. Motion passes, 5-0.
6. Sign Variance Request to Allow a Monument Sign for a Single Business to Exceed 6 feet in Height – Councilman Busbey motions to consider. Councilman King seconds. Councilman Busbey states a pole sign would suit this area. Councilman King motions to approve variance request at eight feet.. Councilman Alba seconds. Motion passes, 3-2. Mayor Pro Tem Foulds and Councilman Kroll opposed.

D. Special Exception, 23455 FM 150, Special Exception from the Dripping Springs Code of Ordinances, Chapter 30 “Zoning,” Exhibit A “Zoning Ordinance,” Section 3.14 .7(c) to Allow for the Permanent Use of an Airstream Travel Trailer as a Serving Station and Occasional Office, (*Twisted X Brewery*) *Ted Stewart, Applicant*

1. Presentation – None.
2. Planning Director's Report – Planning Director Jon Thompson, report on file with additional condition it must be this airstream and must be kept in good condition.
3. Planning & Zoning Commission Report – Commissioner McClung states

Commission voted to approve staff recommendations 5-0-1.

4. Public Hearing – Robert Blackwell, neighbor. Letter on file. Mr. Blackwell cites City Ordinances prohibiting RV use.
 5. Special Exception – Councilman King motions to deny. Councilman Busbey seconds. Motion passes, 3-2. Mayor Pro Tem Foulds and Councilman Kroll opposed.
- E. Conditional Use Permit, 275 Old Highway 290, to Allow for the Open/outdoor Storage of Construction Equipment, *Chris Staff, Applicant*
1. Presentation – Frank Raymond present and available for questions.
 2. Planning Director's Report – Planning Director Jon Thompson, report on file.
 3. Planning & Zoning Commission Report – P&Z Chair McClung states Commission approved unanimously.
 4. Public Hearing – No one speaks.
 5. Conditional Use Permit – Mayor Pro Tem Foulds motion to approve subject to staff & P&Z recommendation. Councilman King seconds the motion. Councilman Alba asks if the applicant has anything on this site to address gas leakage from heavy equipment. Planning Director Jon Thompson states that this would be addressed by the Water Quality Ordinance. Motion passes, 5-0.
- F. Special Exception, 275 Old Highway 290, Special Exception from the Dripping Springs Code of Ordinances, Chapter 30 “Zoning,” Exhibit A “Zoning Ordinance,” Section 3.12.5.(b) to Allow for a mobile office to be used as an office, *Chris Staff, Applicant*
1. Presentation – Frank Raymond is present and available for questions.
 2. Planning Director's Report – Planning Director Jon Thompson, report on file.
 3. Planning & Zoning Commission Report – Commissioner McClung states the Commission approved unanimously.
 4. Public Hearing – No one speaks.
 5. Special Exception – Councilman King motions to approve. Motion dies. Mayor Pro Tem Foulds asks to revisit item. Mayor Pro Tem Foulds motions to approve. Councilman King seconds. Motion passes, 4-0-1. Councilman Kroll abstains.
- G. Conditional Use Permit, 211 Mercer Street, to Allow for the Operation of a Wine Bar, *John McIntosh, Applicant*
1. Presentation- None.
 2. Planning Director's Report – Planning Director Jon Thompson, report on

file.

3. Planning & Zoning Commission Report – Commissioner McClung states Commission approved unanimously.
4. Public Hearing- No one speaks.
5. Conditional Use Permit – Councilman King motions to approve. Councilman Busbey seconds. Motion passes, 5-0.

H. Ordinance No. 1220.92 - An Ordinance of the City of Dripping Springs Changing the Zoning Classification of the Following Property Located Within the City of Dripping Springs Corporate City Limits: 102.5 acres of the P.A. Smith Survey located in the 29000 block of Ranch Road 12, approximately 1500 feet north of the intersection of RR12 and Goodnight Trail, from Single-Family Moderate Density (SF-2) with Conditional Overlay to Single-Family Attached Residential District (SF-5) Garden Home with Conditional Overlay, *John Doucet, PE, Doucet & Associates, Applicant, for Monte Lynn Glosson, Trustee for Johnny Franklin Glosson Estate*

1. Presentation – John Doucet, gives presentation and is available for questions.
2. Planning Director's Report – Planning Director Jon Thompson, report on file.
3. Planning & Zoning Commission Report – Commissioner McClung states the Commission approved staff recommendations.
4. Public Hearing – No one speaks.
5. Ordinance No. 1220.92 – Mayor Pro Tem Foulds motions to approve. Councilman Kroll seconds. Motion passes, 5-0.

I. Special Exception, 400 Old Fitzhugh Road - Special Exception from the Dripping Springs Code of Ordinances, Chapter 30 “Zoning”, Exhibit A “Zoning Ordinance”, Section 3.12 .5(d) for the permanent use of two portable buildings for retail service business purposes, (Goodie Two Shoes) *Christine Ann, Applicant*

1. Presentation – Applicant’s associate present for questions.
2. Planning Director's Report – Planning Director Jon Thompson, report on file.
3. Planning & Zoning Commission Report – Commissioner McClung states commission approved staff recommendations unanimously.
4. Public Hearing – No one speaks.
5. Special Exception – Councilman Kroll motions to approve staff recommendations. Councilman Busbey seconds. Councilman Alba states this is prohibited in the city’s ordinance. Mayor Pro Tem Foulds offers friendly amendment that should the buildings be unoccupied for 18 months

they be removed. Councilman Kroll accepts. Motion passes, 4-1-0.
Councilman Alba opposed.

J. Ordinance No. 1220.93 - An Ordinance of the City of Dripping Springs Changing the Zoning Classification of the Following Properties Located Within the City of Dripping Springs Corporate City Limits: Lots 1, 2, and 3 of the Burrows Subdivision, located at the end of EMS Drive approximately 300 feet northeast of the intersection of Sportsplex Drive and EMS Drive, from Single-Family Two-Family (SF-4) to Multi-Family Residential (MF), *Dirk Gosda, Sunrise Company, on behalf of Carter Breed, The Burrows @ Dripping Springs, L.P.*

1. Presentation – Applicant present and available for questions.
2. Planning Director's Report – Planning Director Jon Thompson, report on file.
3. Planning & Zoning Commission Report – Commissioner McClung states Commission approved staff recommendations unanimously.
4. Public Hearing – No one speaks.
5. Ordinance No. 1220.93 – Councilman Alba motions to approve. Mayor Pro Tem Foulds seconds. Motion passes, 5-0.

K. Vacation of Lots 1, 2, and 3 of the Burrows Subdivision, the Condominium Subdivision Plat and Construction Plans for The Burrows Condominiums, *Carter Breed, The Burrows @ Dripping Springs, L.P.*

1. Presentation - Jade? present and available for questions.
2. Planning Director's Report – Planning Director Jon Thompson, report on file.
3. Planning & Zoning Commission Report - Commissioner McClung states Commission approved staff recommendations unanimously.
4. Public Hearing – No one speaks.
5. Vacation of Burrows Subdivision, Lots 1-3 – Councilman Busbey motions to approve. Councilman Alba seconds. Motion passes. 5-0.

L. Condominium (Final) Plat and Construction Plans - The Burrows Condominiums, *Dirk Gosda, Sunrise Company, Applicant*

1. Presentation - Applicant present and available for questions.
2. Planning Director's Report – Planning Director Jon Thompson, report on file.
3. Planning & Zoning Commission Report - Commissioner McClung states Commission approved staff recommendations unanimously.
4. Public Hearing – No one speaks.

5. Construction Plans – Mayor Pro Tem Foulds motions to approve. Councilman Alba seconds. Motion passes, 5-0.
6. Condominium Subdivision Plat - Mayor Pro Tem Foulds motions to approve. Councilman Alba seconds. Motion passes, 5-0.

X. REPORTS

- A. Farmers Market Report - Market Manager Jo Ann Touchstone – report on file.

XI. BUSINESS

Consideration and Possible Action On:

- A. Casting of City’s Vote for Dripping Springs Water Supply Corporation 2014 Election (*Mayor Pro Tem Foulds*)- *Mayor Pro Tem Foulds motions to authorize Councilman King to cast the city’s vote. Councilman Kroll seconds. Motion passes. 5-0.*
- B. Ordinance No. 6300.11: An Ordinance of the City of Dripping Springs Amending Chapter 28 Subdivisions and Site Development, Article 28.06, Landscaping and Tree Preservation (Landscape Ordinance) (*Sponsor: Mayor Purcell*) – *Mayor Pro Tem Foulds motions to approve. Councilman Alba seconds. Motion passes, 5-0.*
- C. Reconsideration of Co-Sponsorship Application from the Texas International Dark Sky Association for Special Event at the Dripping Springs Ranch Park & Event Center (*Sponsor: Mayor Purcell*) – *Councilman King motions to approve. Councilman Alba seconds. Motion passes, 5-0.*
- D. Change Order #4 increasing the construction contract between the City of Dripping Springs and Myers Concrete Construction LP by \$15,610 for the Mercer Street Pedestrian Improvement Project CSJ: 0914-33-065 in order to construct the retaining wall at the culvert crossing along Mercer Street. The new cost for the revision in scope of work to complete the retaining wall replaces the original construction bid amount of \$10,710.00. – Mayor Pro Tem Foulds motions to approve. By pre-approving such change order, the City does not waive the City’s ability to dispute the City’s obligation to pay the pre-approved change order amount. Councilman King seconds. Motion passes, 5-0.
- E. Resolution No. 2014-15: A Resolution of the City of Dripping Springs, Texas, Amending the Personnel Manual Originally Approved in 2007(*Sponsor: Mayor Purcell*) – *Councilman Alba motions to approve with staff recommended changes. Mayor Pro Tem Foulds seconds. Motion passes, 5-0.*
- F. Authorization for Creation of Additional Dripping Springs Ranch Park Part-time Maintenance Position and Authorization for Deputy City Administrator and Dripping Springs Ranch Park Coordinator to Hire Employee for Position (*Sponsor: Mayor Purcell*) – *Councilman Alba motions to approve. Councilman*

King seconds. Motion passes, 5-0.

G. Co-Sponsorship Agreement between the City of Dripping Springs and the Dripping Springs Ag Boosters Club for the Dripping Springs Fair and Rodeo to be held at the Dripping Springs Ranch Park & Event Center – Councilman King motions to approve. Councilman Alba seconds. Motion passes, 5-0.

H. Ordinance No. 1100.59 - An Ordinance Amending the Fiscal Year 2014 Budget

1. Staff Report – Report on file.
2. Public Hearing – No one speaks.
3. Approval of Ordinance No. 1100.59 – Councilman King motions to approve. Councilman Alba seconds. Motion passes, 5-0.

I. Dripping Springs Ranch Park Building Fund Update and Budget Amendments (*Sponsor: Mayor Purcell*) – Councilman Alba motions to approve with staff recommendations. Councilman Busbey seconds. Motion passes, 5-0.

XII. **ADJOURN** – Councilman Alba motions to adjourn. Councilman King seconds. Motion passes, 5-0. Meeting adjourned at 8:56 p.m.



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, May 13, 2014
10:00 a.m.
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Meeting called to order at 10:05 a.m. All present except Gina Gillis and Sandy Pedrazas. Also present Market Manager Carolyn Hodges.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

III. MINUTES

A. Approval of Regular Meeting Minutes, March 18, 2014 – Ralph motion to approve. Gouri seconds. Motion passes, 6-0.

B. Approval of Regular Meeting Minutes, April 8, 2014 – Tabled.

IV. BUSINESS

Discussion and Possible Action regarding:

A. Review of April & May Markets – Windy, readdress weights and two people to set up/break down when windy.

B. Review of Vendor Applications – Haven Acres - need more information. Doughmestic Diva – need more information. Magic Mud – approved.

C. 2014 Advertising Expenses - \$725 in budget. Will plan for fall ad in Outlook.

D. Texas Department of Agriculture Go Texan Market to Menu Participation Agreement – Marianne motions to approved two Facebook boosts and new banner. Ralph seconds. Motion passes, 6-0./

E. 2014 Special Events – Update on details.

1. Dripping Springs 3rd Annual Tomato Round Up -
2. Market to Menu Demonstration -
3. Craft Day with DS Moms Club -

F. Review of Rules and Regulations Regarding Community Supported Agriculture Shares – Will ask city attorney regarding liability.

VI. ANNOUNCEMENTS

A. Regular City Council Meeting, Tuesday, May 13, 2014 at 7:00 p.m.

B. Farmers Market Board Association Meeting, June 10, 2014 at 10:00 a.m.

VII. ADJOURN

Ralph motions to adjourn. Marianne seconds. Motion passes, 6-0. Meeting adjourned at 12:05 p.m.



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, June 3, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne calls the meeting to order at 10:00 a.m. All present except Gina Gillis. Also present Market Manager Carolyn Hodges.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

III. MINUTES

A. Approval of Regular Meeting Minutes, May 13, 2014 – Tabled.

IV. BUSINESS

Discussion and Possible Action regarding:

- A. Review of May Markets – Email vendors to address parking.
- B. Review of Vendor Applications – Approved Hemp 360. Denied Hill Country Bison, will notify and ask for more information to clarify fit within current rules.
- C. 2014 Budget Review – Gina will draft final amendment.
- D. 2014 Special Events
 - 1. Dripping Springs 3rd Annual Tomato Round Up – Update on festival details.
 - 2. Market to Menu Demonstration - Reviewed details for June 11th.
 - 3. Craft Day with DS Moms Club – Will hold seed planting on June 18th.
- E. Review of Rules and Regulations Regarding Community Supported Agriculture Shares – Will inquire with attorney whether regulations are needed.
- F. Sign Alternatives for Permanent Market Sign at Triangle – Tabled.

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, June 10, 2014 at 7:00 p.m.
- B. Farmers Market Board Association Meeting, July 8, 2014 at 10:00 a.m.

VII. ADJOURN

Jo Ann motions to adjourn. Ralph seconds. Motion passes, 7-0. Meeting adjourned at 12:00 p.m.



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, July 15, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Sandy Pedrazas	Aubrey Munguia
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne calls meeting to order at 10:05 am. All present except Sandy Pedrazas, Aubrey Munguia, And Gina Gillis. Also present Market Manager Carolyn Hodges.

II. OATHS OF OFFICE

- A. City Secretary Jo Ann Touchstone Administers Oaths of Office for Gina Gillis, Aubrey Munguia and Marianne Simmons – Oath administered for Marianne Simmons.

III. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

IV. MINUTES

- A. Approval of Regular Meeting Minutes, May 13, 2014 – Tabled.
B. Approval of Regular Meeting Minutes, June 10, 2014 – Tabled.

V. BUSINESS

Discussion and Possible Action regarding:

- A. Review of Vendor Applications
- B. Review of June & July Markets
- C. Review of 2014 Special Events
1. Dripping Springs 3rd Annual Tomato Round Up
 2. Market to Menu Demonstration
 3. Craft Day with DS Moms Club
- D. Proposed Fiscal Year 2015 Budget

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, August 12, 2014 at 7:00 p.m.
B. Farmers Market Board Association Meeting, August 12, 2014 at 10:00 a.m.

VII. ADJOURN



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
SPECIAL MEETING
Friday, August 1, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Aubrey Munguia	Vacancy
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne called meeting to order at 10:05 a.m. All present except Gina Gillis. Also present Market Manager Carolyn Hodges.

II. OATHS OF OFFICE

- A. City Secretary Jo Ann Touchstone Administers Oaths of Office for Gina Gillis, Aubrey Munguia and Marianne Simmons – Oaths administered.

III. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

IV. MINUTES

- A. Approval of Regular Meeting Minutes, May 13, 2014 – Ralph motion to approve. Marianne seconds. Motion passes. 6-0.
B. Approval of Regular Meeting Minutes, June 10, 2014 – Ralph motion to approve with changes. Kambra seconds. Motion passes, 6-0.
C. Approval of Regular Meeting Minutes, July 15, 2014 – Kambra motion to approve with changes. Ralph seconds. Motion passes. 6-0.

V. BUSINESS

Discussion and Possible Action regarding:

- A. Review of Vendor Applications – Approved Blackberry Blossom Foods as value added producer (syrup). Approved Peter Witt for wait list.
B. Review of July Markets
C. Review of 2014 Special Events
1. Dripping Springs 3rd Annual Tomato Round Up
2. Market to Menu Demonstration
3. Craft Day with DS Moms Club
D. Proposed Fiscal Year 2015 Budget
E. Proposed Amendments to Market Rules & Regulations Including but not Limited to Clarification of Definitions and Regulations for Community Supported Agriculture (CSA) Distribution
F. Recommendation of Appointment of Jay Maffi to Serve on Farmers Market Board, Term to Expire June 2015

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, August 12, 2014 at 7:00 p.m.
B. Farmers Market Board Association Meeting, August 12, 2014 at 10:00 a.m.

VII. ADJOURN



**MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, August 12, 2014
10:00 a.m
City Hall 511 Mercer Street
Dripping Springs, Texas**

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office at Phone 858-4725 Fax: 858-5646
for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne Simmons, Chair	Gina Gillis	Kambra Bolch
Gouri Johannsen	Aubrey Munguia	Vacancy
Jo Ann Touchstone, Secretary	Ralph Morren	

Marianne called meeting to order at 10:25 p.m. All present except Gina Gillis, Gouri Johannsen, and Ralph Morren. Also present market manager Carolyn Hodges.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

No one speaks.

III. MINUTES

A. Approval of Special Meeting Minutes, August 1, 2014 – Tabled.

IV. BUSINESS

Discussion and Possible Action regarding:

- A. Review of Vendor Applications – La Branza Farm – need more information: Cottage Food Law? Labels? Egg volume?
- B. Review of August Markets - Need to address sales before bell, send reminders to vendors, reissue checklist. Market is slow/hot.
- C. Proposed Fiscal Year 2015 Budget – Gina reviews and finalizes budget.
- D. Proposed Amendments to Market Rules & Regulations Including but not Limited to Clarification of Definitions and Regulations for Community Supported Agriculture (CSA) Distribution – Will propose adding supplement to mission/principles about percentage of food booths and craft/other booths.

Aubrey exits meeting at 11:45.

E. Fall Advertising Options – Tabled.

- 1. DS Outlook
- 2. KDRP

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, August 12, 2014 at 7:00 p.m.
- B. Farmers Market Board Association Meeting, September 9, 2014 at 10:00 a.m.

VII. ADJOURN – Jo Ann motions to adjourn. Kambra seconds. Meeting adjourned at 12:05 p.m.



MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, September 9, 2014
City Hall
511 Mercer Street
Dripping Springs, Texas

I. MEETING CALLED TO ORDER AND ROLL CALL

Chair Marianne Simmons calls the meeting to order at 10:05 am and takes roll call. All Board Members are present: Marianne Simmons, Chair; Kambra Bolch; Gouri Johannsen; Aubrey Munguia; Ralph Morren; and Jay Maffi. Also present are City Administrator Michelle Fischer, Market Manager Carolyn Hodges and Market Manager Stacy Qualls

II. PRESENTATIONS BY CITIZENS

No Presentations by citizens are given.

- A. Introduction of Market Manager Stacy Qualls-Stacy introduces herself to the Board.

II. MINUTES

- A. Approval of Regular Meeting Minutes, August 12, 2014

Ralph Morren motioned to approved the minutes with the change the start time on to 10:05 am. 2nd by Kambra Bolch. VOTE: 6-0. Motion passes.

II. BUSINESS

Discussion and Possible Action regarding:

- A. Vendor Applications

1. New Applications – *Valley West – Ralph will inspect.*
2. La Branza Farms – *Stacy will inspect.*
3. High Country Bison – *Kambra to contact and explain our rules.*

Kambra motioned to approve Valley West Farms & La Branza Farms based on passing farm inspections. 2nd by Gouri. VOTE: 6 -0. Motion passes.

- A. Review of August & September Markets – *August was slow due to summer vacations and low production in growing season. September – slight increase with back to school schedules.*

- B. Vendor Checklist and Its Distribution – *add reminder the official start time is 3 pm and no sale prior to 3 pm.*

- C. Proposed Amendments to Market Rules & Regulations Including but not Limited to Clarification of Definitions, Regulations for Community Supported Agriculture (CSA) Distribution, and Revised Mission Statement – *No action taken. Item tabled to next meeting.*

- D. Fall Advertising Options

1. DS Outlook
2. KDRP
3. Other: *Stacy & Carolyn will get quotes.*

- A. Possible Nominees for Board Vacancies – *No action taken.*

- B. Ordinance No. 1550.4 - An Ordinance of the City of Dripping Springs Amending Volume 1, Article 5, Chapter 10, Subchapter A, of the Dripping Springs Code of Ordinances; Creating a Farmers Market Association & Establishing Regulations and Standards for Activities, Providing For a Board of Directors, and Criteria For Membership; Providing for the Following: Rules; Standards; Procedures; And Severability

C. Fiscal Year 2015 Budget Request – *Safety concerns expressed to Michelle to convey to the Maintenance Director and Park & Recreation Commission regarding the decay of the bridge over the culvert and pot-holes in the parking lot of the Triangle. Board asks City to improve the bridge for safety and add base to the parking area where needed.*

D.

E. Protocol for Farmers Market Administration and Inquiries – *Michelle will convey protocol at the Staff meeting on Sept. 29th.*

F. Farm & Ranch Freedom Alliance Conference, September 15–16, 2014, Convention Center, Bastrop, Texas. *Marianne motioned to support this event, 2nd by Ralph. VOTE: all in favor. Motion passes 6-0.*

VI. ANNOUNCEMENTS

A. Regular City Council Meeting, Tuesday, September 9, 2014 at 7:00 p.m.

B. Farmers Market Board Association Meeting, October 14, 2014 at 10:00 a.m.

VII. **ADJOURN** – *Marianne motions to close the meeting, 2nd by Ralph. VOTE: all in favor. Motion passes 6-0 and the meeting is adjourned at 12:25 pm.*



AGENDA
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, October 14, 2014
10:00 a.m
City Hall
511 Mercer Street
Dripping Springs, Texas

*This facility is wheelchair accessible and accessible parking spaces are available.
Requests for accommodations must be made 48 hours prior to this meeting.
Please contact the City Secretary's office by phone 512-858-4725 or
fax to 512-858-5646 for further information.*

I. MEETING CALLED TO ORDER AND ROLL CALL

Marianne called the meeting to order at 10:05

All Board Members are present except Gina Gillis: Marianne Simmons, Chair; Kambra Bolch; Gouri Johannsen; Aubrey Munguia; Ralph Morren; and Jay Maffi. Also present are City Administrator Michelle Fischer, Market Manager Carolyn Hodges and Market Manager Stacy Qualls

PRESENTATIONS BY CITIZENS *Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.*

- A. Introduction and Oath of Office - Board Members: *Aimee Mick, Abrey Munguia, Marianne Simmons, Jay Maffi, Ralph, Gouri Johannsen,*

II. MINUTES

Discussion and Possible Action regarding:

- A. Approval of Regular Meeting Minutes, September 9, 2014 *no minutes available therefore tabled to next meeting*

II. BUSINESS

Discussion and Possible Action regarding:

- A. Vendor Applications

1. New Applications

2. High Country Bison – *Ralph motioned and 2nd by Aimee No objections. Motioned was passed to accept Hill Country Bison as a vendor to sell only their products that are processed at the Hess Texas processing plant. Those products must be clearly labeled for sale upon submitting completed application, labels and fee.*

- A. Review of September & October Markets

1. Market Manager Reports

2. Market Layout Survey Report & Recent Layout Re-configuration - *the majority of vendor feedback stated that they would like to stay in the same spot as much as possible but due to each week's vendor attendance, new vendors, etc, the Market Managers have the discretion in changing the set-up as needed.*

- A. Fall Advertising Options

1. Radio – KDRP, KUT

2. Print – DS Outlook, News Dispatch, Echo, DS Insight

3. Other

After reviewing the options, it was decided to proceed with year-round business card size ad for the Dripping Springs OutLook, and _____ for Dripping Springs Insight

- A. Planning

1. Fall/Winter Events – *Ask Rob to hang light strings in the oaks.*

2. Holiday Markets – *Michelle will have a press release created and submitted to local media.*

- A. Administrative

1. Report on 9/29/2014 City Staff Meeting regarding Protocol for Farmers Market Administration and Inquiries: *basic inquiries will be handled by the city staff.*

A. Fiscal Year 2015 Budget

1. Amount of Contingency Funds

Carolyn voiced concern over the amount of hours she and Stacy were working and the amount allotted in the budget

A. Proposed Amendments to Market Rules & Regulations Including but not Limited to Clarification of Definitions, Regulations for Community Supported Agriculture (CSA) Distribution *Tabled to next meeting*

II. ANNOUNCEMENTS

A. Regular City Council Meeting, Tuesday, October 14, 2014 at 6:00 p.m.

B. Regular City Council Meeting, Tuesday, October 21, 2014 at 6:00 p.m.

C. Farmers Market Board Association Meeting, October 11, 2014 at 10:00 a.m.

II. ADJOURN – *Ralph Motioned for Adjournment and Aubrey 2nd – no objections*

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted on the bulletin board at City of Dripping Springs City Hall and the City Dripping Springs website, www.cityofdrippingsprings.com on the _____ of _____, 2014 at _____ o'clock __M.

City Secretary: _____
Stephanie Hansmann, Deputy City Secretary



MEETING MINUTES
CITY OF DRIPPING SPRINGS
FARMERS MARKET ASSOCIATION
REGULAR MEETING
Tuesday, November 11, 2014 at 10:00 a.m
City Hall, 511 Mercer Street, Dripping Springs, Texas

I. MEETING CALLED TO ORDER AND ROLL CALL

Board Members:

Marianne Simmons, Chair	Kambra Bolch	Gina Gillis
Gouri Johannsen	Aimee Mick	Vacancy
Aubrey Munguia	Vacancy	

Market Managers: Carolyn Hodges and Stacy Qualls

The Regular Meeting of the City of Dripping Springs Farmers Market Association was called to order at 10:05 AM, Tuesday, November 11, 2014 by Marianne Simmons, Chair. Roll call was taken and members present included Gouri Johannsen, Aubrey Munguia, and Aimee Mick, acting as secretary. Kambra Bolch joined the meeting late. Member absent was Gina Gillis. Also present were Carolyn Hodges, Market Manager and Stacy Qualls, Market Manager.

II. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit as necessary.

The Chair recognized Anya Whaley for a presentation related to general information regarding an arts and crafts market to be held one Saturday a month at the Triangle. In accordance with law, no action was taken.

III. MINUTES

A. Approval of Special Meeting Minutes, August 1, 2014

Approval of August 1, 2014 Special Meeting minutes was tabled, minutes not available.

B. Approval of Regular Meeting Minutes, September 9, 2014

A motion to approve September 9, 2014 Regular Meeting minutes was made by Gouri Johannsen and seconded by Marianne Simmons, contingent upon corrections to renumber minutes. VOTE: 5-0. Motion passes.

C. Approval of Regular Meeting Minutes, October 14, 2014

A motion to approve October 14, 2014 Regular Meeting minutes was made by Aubrey Munguia and seconded by Aimee Mick, contingent upon corrections to renumber minutes. VOTE: 5-0. Motion passes.

IV. BUSINESS

Discussion and Possible Action regarding:

- A. Review of October & November Markets, including Market Manager Reports
- B. Vendor Applications
 - 1. Pending Applications
 - 2. New Applications
 - 3. Holiday Applications

A discussion was held regarding vendors, Civil Goat, Austin Fine Jewelry and Simply Sweet. No action was taken.

- C. Proposed Revisions to Vendor Application, including but not limited to, Checklist for Administrative Completeness and Non-Refundable Application Fee

A subcommittee, made up of Marianne Simmons, Aubrey Munguia, Kambra Bolch and Aimee Mick was selected to revise the vendor application pending a new city format. No action was taken.

- D. Proposed Amendments to Market Rules & Regulations
 - 1. Clarification of Definitions
 - 2. Fee Schedule
 - i. Application Fee
 - ii. Prorated Market Fee for Abbreviated Markets
 - iii. No Shows, Cancellations, Bad Weather, & Deadline for Notification
 - 3. Regulations for Community Supported Agriculture (CSA) Distribution

A discussion was held and a decision was made to table the item for further discussion.

- E. Advertising
 - 1. Report on Current Ads
 - 2. Holiday Market Press Release

The information was included in the Market Managers report. No action was taken.

- F. Rental Application and Request from Bluebonnet Flea for Reduced Itinerant Vendor Fees and Prorated Sign Fees in connection with proposed Monthly Markets at The Triangle

No action was taken.

- G. Fiscal Year 2015 Budget
 - 1. Contingency Funds
 - 2. Possible Amendments

A decision was made to table the item for further discussion.

- H. Possible Nominees for Board Vacancies

Resume of Brandon Willin was reviewed and discussed and determined to be a suitable candidate. Letter from Teresa Strube and Sally Witkowski was discussed and determined more information would be

needed.

I. Planning Session for 2015

A decision was made to table the item for further discussion.

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, November 11, 2014 at 7:00 p.m.
- B. Farmers Market Board Association Meeting, December 9, 2014 at 10:00 a.m.

VII. ADJOURN

The Regular Meeting of the City of Dripping Springs Farmers Market Association was adjourned 12:10pm.

MEETING MINUTES
City of Dripping Springs
Farmers Market Association Board
Regular Meeting Agenda
Tuesday, December 16, 2014 at 10:00 AM
City Hall, 511 Mercer Street, Dripping Springs, Texas

I. CALL TO ORDER AND ROLL CALL

COMMISSION:

Marianne Simmons - Chair	Gouri Johannsen	Brandon Willin
Kambra Bolch	Aimee Mick	Teresa Strube
Gina Gillis	Aubrey Munguia	

Market Managers: Carolyn Hodges and Stacy Qualls

The Regular Meeting of the City of Dripping Springs Farmers Market Association was called to order at 10:08 AM, Tuesday, December 16, 2014 by Marianne Simmons, Chair. Roll call was taken and members present included Gouri Johannesen, Aubrey Munguia, Teresa Strube, and Aimee Mick, acting as secretary. Brandon Willin joined the meeting at 10:22 AM. Member absent was Gina Gillis and Kambra Bolch. Also present were Carolyn Hodges, Market Manager and Stacy Qualls, Market Manager.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

There was no presentation by citizens.

III. MINUTES

A. Approval of Regular Meeting Minutes, August 1, 2014

A note was made that the August meeting minutes were incorrectly referred to in the agenda as Regular Meeting Minutes. Special Meeting was correctly reflected in the actual minutes. A motion to approve August 1, 2014 Special Meeting Minutes was made by Aubrey Munguia and seconded by Teresa Strube. **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

B. Approval of Regular Meeting Minutes, November 11, 2014

AMMENDMENT TO SECTION IV,C: A subcommittee, made up of Marianne Simmons, Aubrey Munguia, and Aimee Mick was selected to revise the vendor application pending a new city format. No action was taken.

AMMENDMENT TO SECTION IV, H: Resume of Brandon Willin was reviewed and accepted. Letter from Teresa Strube was reviewed and accepted. It was determined more information was needed from Sally Witkowski and Kambra Bolch would contact Ms Witkowski.

A motion to approve November 11, 2014 Regular Meeting Minutes as amended was made by Gouri Johannesen and seconded by Teresa Strube. **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

IV. BUSINESS

Discussion and possible action regarding:

A. Introduce New Board Members and Oath of Office Swearing In

Teresa Strube and Brandon Willin were introduced, welcomed and sworn in. No Board Action was taken.

B. Distribute New Board Contact List and Board Information Packets

There was a discussion about personal e-mail addresses being subject to open records act, the distribution and posting of products created by sub-committees after the open meetings deadline, the use of the new Boardbook website and laptops the city may purchase for use by members. No Board Action was taken.

C. Farmers Market Manager Reports

A note was made that the market has been slow, which seems to be a trend across many farmers markets. The newsletter takes too much time to update so will be streamlined and standardized descriptions will be used. Facebook will show most up-to-date information. The subject of education will be moved to the planning meeting. No Board Action was taken.

D. Vendor Applications

1. Pending Applications

A motion was made by Aimee Mick and seconded by Teresa Strube to approve Peter Witt, Austin Fine Jewelry as regular vendor (currently he is a holiday vendor) contingent upon receipt of the \$40.00 fee. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

2. New Applications

Jane McBride, McRanch was approved by the Market Managers as a regular vendor. No Board Action was taken.

3. Holiday Applications

Miki Cook, Medicine Woman Herbs and Wes Tullai, Designs by Wes were approved as a holiday vendor by the Market Managers. No Board Action was taken.

E. Proposed Revisions to the Vendor Application

Subcommittee continues to work on the Vendor Application. No Board Action was taken.

F. Proposed Amendments to Market Rules and Regulations

No Board Action was taken.

1. Clarification of Definitions

None

2. Regulations for Community Supported Agriculture (CSA) Distribution

There was a suggestion for CSA distributions to include DSFM products, when available, instead of filling CSA boxes with vendor products that do not participate in the DSFM market.

G. Advertising

No Board Action was taken.

1. Report on Current Ads

A discussion was held on picture to use for advertisement. A discussion was also held on what literature could and could not be placed on a table during the farmers market.

2. Holiday Market Press Release

3. Collaboration with YMCA and Buy Local Eat Local Campaign

This subject will be moved to the planning meeting.

H. Dripping Springs Farmers Market Volunteers

No Board Action was taken.

I. Approval of Fire Pit at the Market

A motion was made by Teresa Strube and seconded by Aimee Mick to not allow a fire pit at the market. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

J. Fiscal Year 2015 Budget

A recommendation was made to table this item until next meeting. No Board Action was taken.

1. Contingency Funds

Discussion was held to possibly set aside contingency funds.

2. Possible Amendments

K. Bluebonnet Market Triangle Rental for Flea Market

Information was provided that the City Council approved for two months at full fees.

L. Triangle Improvement Plan

A subcommittee, made up of Teresa Strube, Brandon Willin, and Marianne Simmons was selected to make recommendations for improvements. The subcommittee will also include other stakeholders determined by the subcommittee. No action was taken.

M. 2015 Planning Session

A discussion on how to count shoppers was held. Stickers were suggested as a way to count shoppers. A Special Meeting to discuss Planning was scheduled for Tuesday, January 20, 2015 at 10:00 AM at City Hall.

V. ANNOUNCEMENTS

A. Regular City Council Meeting, December 9, 2014 at 5:30pm

B. Regular Planning & Zoning Commission Meeting, December 17, 2014 at 7:00 p.m.

C. Regular Historic Preservation Commission Meeting, January 5, 2015 at 5:30 p.m.

D. Regular Parks & Recreation Commission Meeting, January 12, 2015 at 6:00 p.m.

E. Regular Farmers Market Association Board Meeting, January 13, 2015 at 10:00 a.m.

VI. ADJOURN

A motion was made by Gouri Johannsen and seconded by Aimee Mick to adjourn the Regular Meeting of the City of Dripping Springs Farmers Market Association at 12:35 PM. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted on the bulletin board at City of Dripping Springs City Hall and the City Dripping Springs website, www.cityofdrippingsprings.com on the _____ of _____, 2014 at _____ o'clock __M.

Kerri Craig, City Secretary

*Meetings are held at City Hall 511 Mercer Street, Dripping Springs, TX.
This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*