

REQUEST FOR PROPOSAL

Solid Waste Collection and Disposal Services

City of Dripping Springs, TX

with addendums 1, 2, and 3 issued 03.19.2020

**DUE DATE EXTENDED and ELECTRONIC SUBMISSION
ALLOWED (see Page 10)**

The City of Dripping Springs will receive sealed proposals for the following project:

PROJECT: Solid Waste Collection and Disposal Services

DUE DATE AND TIME: **Friday, April 17, 2020, 4:00 p.m.**

SUBMISSION LOCATION: City of Dripping Springs
Deputy City Administrator
511 Mercer Street
Dripping Springs, Texas 78620

Personal Delivery or U.S. Mail accepted.
No submissions by fax or email.

DEADLINE FOR INQUIRIES: **Wednesday, April 8, 2020, 5:00 p.m.**

TYPE OF WORK: Residential and Commercial waste collection, recycling collection, transport, and disposal of municipal solid waste, including refuse, yard waste, and bulky waste from within the contiguous City Limits and the non-contiguous City Limits (resulting from island annexations) to a disposal or processing site identified by the Applicant.

COSTS: The proposal shall include the cost of collection, transport, and disposal of solid waste and all such residues or byproducts of such disposal processing and treatment.

RECYCLING AND PRICE: The proposal shall include recycling options and pricing if a bid for basic service is provided.

Inquiries regarding this request must only be submitted in writing to Ginger Faught, Deputy City Administrator via e-mail at gfaught@cityofdrippingsprings.com with "RFP Solid Waste" in the subject line. Written requests from interested firms and written responses by

the City will be provided to all Applicants who have provided their contact information to Ginger Faught as an interested party. This is the only permissible contact with the City regarding this bid process until the bids are opened and the Applicant is contacted by the City, except that bids may be submitted at City Hall with city staff.

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A. PURPOSE

The City of Dripping Springs (“City”) is requesting proposals from interested and qualified contractors (“Applicant”) to provide the City with residential and commercial solid waste collection, transport, and disposal or processing (“Project”) within the City and its island annexations (“Contract Area”).

This is a proposal package for residential and commercial solid waste collection and disposal services for the City as publicly advertised in the newspaper and as posted on the city’s website. All information required for preparing this proposal is included in this proposal package.

Applicants are invited to submit proposals in accordance with the requirements of this competitive sealed Request for Proposal (“RFP”). Please read the entire package before preparing your proposal.

The Applicant must return this document with all additional information required for proper analysis of the Applicant’s response.

Applicants are requested to provide the following services for residential and commercial locations within the City and its island annexations.

1. Solid waste and bulky waste collection and disposal
2. Yard waste and brush collection and processing
3. Recycling

This RFP is intended to describe the services required to fulfill the City’s needs, but not to describe or limit the technologies an Applicant may use to provide such services. Applicant represents, by submitting a proposal, that the Applicant has the tools, expertise, technology, and capacity to provide these services, and the Applicant is encouraged to propose innovative and environmentally safe procedures to implement the requirements of the Contract. The City will expect and demand quality service from the successful Applicant at all times.

The City of Dripping Springs is a rapidly growing, environmentally aware community in the Texas Hill Country about 25 miles west of Austin. This beautiful Hill Country town offers majestic views, abundant wildlife, rolling hills, and rock bottom creeks. Approximately 3200 residents live within the city limits of Dripping Springs. There are about 1000 homes and 120 commercial businesses. Recycled materials are currently collected curbside at the customer’s option. Applicants recognize that the amount of solid waste and number of households may vary.

B. GENERAL INFORMATION

1. Applicant Requirements & Responsibilities

The City Council is dedicated to responsive and customer-focused solid waste services for the citizens of the City of Dripping Springs. The City is interested in proposals from companies with a strong commitment to excellent customer service, which will work well with the City Council, and promote and support core values of trust, teamwork, effective communication, professionalism, and quality of life. The ideal company will be customer-focused, responsive, innovative, friendly, and committed to offering Dripping Springs residents quality service. The City desires a partnership, which recognizes quality management driven by value and a strong work ethic, not just “the bottom line”.

Specifically, the Applicant is required to:

1. Provide an efficient and economical weekly service of curbside collection of solid waste for all residential customers and efficient and economical service of curbside collection of solid waste for commercial customers for one or more collections per week based on the customer’s option within the City limits;
2. Transport solid waste within the City to the applicant’s designated disposal site which must be a properly licensed waste disposal facility collected from the following:
 - a. all residential and commercial customers;
 - b. city facilities including, but not limited to:
 - i. City Hall;
 - ii. Dripping Springs Ranch Park;
 - iii. Founders Memorial Park;
 - iv. Sports and Recreation Park;
 - v. Charro Ranch Park; and
 - vi. the Dripping Springs Wastewater Treatment Plant.
3. Provide an efficient and economical service of collection and transport of solid waste to the applicant’s designated disposal site, a properly licensed waste disposal facility, during special events including, but not limited to:
 - a. Founders Day;
 - b. Dripping Springs Fair and Rodeo; and
 - c. Christmas on Mercer.
4. Provide billing services;
5. Maintain positive communications with the City and the customer; and
6. Provide recycling services (curbside) and pricing for said services including if all customers receive and a second pricing structure for if it is at the option of the customer. City will decide at time of Contract whether such service shall be decided.

Specifically, it is the responsibility of the Applicant to:

1. Leave waste containers, including the lids, on the side of the street in an upright fashion;
2. Ensure no loose trash in the streets or yards of customers, *i.e.*, if trash falls out of the cans or the trucks during collection, the vendor will pick up the litter;
3. Maintain a consistent route schedule, kept on file with the City, so that customers can expect their garbage to be picked up at approximately the same time each day;

4. Inform the City Administrator or the City Administrator’s designee of any event, including, but not limited to: equipment failure, manpower shortage, icy weather, and flood, which may delay the pick-up of solid waste by more than three (3) hours on any scheduled day;
5. Be responsive to customer complaints and concerns;
6. Treat customers with respect and with top priority; and
7. Return to collect the waste or recyclables within a twenty-four (24) hour period after a missed pick-up.

2. Generation of Materials

Future increases or decreases in population, number of units, or volume of solid waste and other materials in the contract area cannot be accurately predicted or guaranteed. Therefore, it is expected that Applicants will project the volume or weight of materials to be generated and collected for proposal purposes, based on information provided with this RFP or derived from any other public information sources.

3. Community Benefits

The City also values the amount of community involvement, benefits, and sponsorships a provider is willing to agree to provide.

4. Applicant Qualifications

To demonstrate qualifications for performing the services required in this RFP and in the subsequent contract if awarded, each Applicant shall include, as a separate attachment to the Proposal Cost Form, the following items:

1. List of Applicant’s experience with similar projects in Texas;
2. List of the addresses, phone numbers, and person of contact at 5 or more of the Applicant’s current municipal or community customers, *i.e.* references;
3. Applicant’s current financial statement;
4. Applicant’s insurance coverage, showing coverage of at least:

Worker’s compensation	Statutory minimum
Comprehensive and general public liability	\$ 1,000,000 per occurrence
Comprehensive and general public liability	\$ 1,000,000 aggregate
Property damage	\$ 1,000,000 per occurrence
Property damage	\$ 1,000,000 aggregate
Comprehensive auto liability - bodily injury	\$ 1,000,000 per occurrence
Comprehensive auto liability - bodily injury	\$ 500,000 per occurrence
5. List of Applicant’s proposed management staff plus resume of the proposed project leaders;
6. Project organization chart;
7. Description of innovative projects and environmentally safe methodologies recommended by Applicant, if any;
8. Evidence of Applicant’s authority to conduct business in the State of Texas;
9. If Applicant is a corporation, a copy of the corporate resolution authorizing Applicant to enter into this transaction;
10. Description of public relations and customer education;
11. Description of quality control methods, complaint management, and resolution procedures;

12. Terms for residential and commercial solid waste collection operation, including hours and days of the week;
13. Terms for non-routine and holiday collection procedure and methods of customer notification;
14. Description of complimentary bulk collection;
15. Description of annual bulk collection at a central location;
16. Description of brush pickup;
17. Description of complimentary brush collection performed quarterly;
18. Description of recycling options and pricing for said options;
19. Description of roll-off or temporary solid waste collection options;
20. Description of any limitations on items to be collected and requirements for preparing unusual items for pickup;
21. Description of the containers to be provided, the time frame for their provision to new customers, and any related policies regarding distribution, replacements, and damage to containers.
22. Discussion of any complimentary or additional services to improve the value taxpayers are receiving, enhance their quality of life, or address special needs;
23. Discussion of any complimentary or additional community benefits or sponsorships for City sponsored events or projects to improve the value taxpayers and City is receiving, enhancing the City and the taxpayer quality of life, or address special needs;
24. Discussion of complimentary services available for City sponsored events including but not limited to Founders Day, Dripping Springs Farmers Market, Dripping Springs Fair and Rodeo, and Christmas on Mercer;
25. Discussion of complimentary services available for City facilities, including but not limited to City Hall, Dripping Springs Ranch Park; Founders Memorial Park; Sports and Recreation Park; Charro Ranch Park; Veterans Memorial Park, and the Dripping Springs Wastewater Treatment Plant.
26. Discussion of methods for handling barriers to collection, including blocked streets;
27. Description of the capital equipment available to provide the proposed services. Note the age, weight, and condition of collection trucks and how many are from line units and how many are spares;
28. Description of the plan to be used to assure that equipment shall be available to meet the service plan at all times;
29. Descriptions of how leakage or debris from vehicles will be minimized and/or handled;
30. Discussion of disposal and processing sites;
31. Discussion of methods for ensuring customer satisfaction and service quality and copies of related company policies;
32. Discussion of how the company will notify the City in case of equipment breakdown or other event that may delay the pickup of solid waste;
33. Discussion of worker training and incentive; and
34. Information on charges to the City for unplanned brush and bulk item collection when contracted by the City in the course of performing emergency disaster response.

5. Fees

The franchise fee is a percentage of gross revenues in an amount set by city council on recommendation of the deputy city administrator for all fees collected from customers. The franchise fees will be remitted to the City on a quarterly basis. Sales taxes and franchise fees shall

not be included in the rates quoted. There shall be no additional fees not included in the rates quoted.

6. Applicant Certification

By the submission of the proposal, the Applicant certifies that the proposal is genuine and is not made in the interest of or on behalf of any undisclosed person, firm, or corporation; that the Applicant has not directly or indirectly induced or solicited any other Applicant to put in a false or sham proposal; that the Applicant has not solicited or induced any person or corporation to refrain from proposing; and the Applicant has not sought by collusion or otherwise to obtain any advantage over any other Applicant or over the City.

7. Disqualification of Respondent

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a proponent and the rejection of a proposal:

1. Evidence of collusion among contractors;
2. Lobbying of City Council members, Mayor, or staff unless specifically designated as a contact;
3. Lack of competency as availed by either financial statements, experience or equipment statements as submitted, or other factors; or
4. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.

8. Conflict of Interest

A statement indicating the respondent has no conflict of interest with the City, including any past or present employees or past or present elected officials of the City, must be submitted with the statement of qualifications. Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity must disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. This questionnaire must be filed, by law, with the City Secretary not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. For more information or to obtain the Questionnaire CIQ go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. The Applicant shall also include its statement that it meets all City and state ethics and conflicts of interest requirements.

9. Notice to Proceed

The City intends to issue a notice to proceed within sixty (60) days after award of the contract, however such period of time is not binding. Failure to issue the notice to proceed shall not constitute a breach of the contract. The contract starting date is projected to be May 2, 2020.

Municipal residents are currently serviced by one solid waste collection provider pursuant to an exclusive franchise agreement. No interruption of existing service from the current provider to the

awarded bidder is permitted. Service transition must be coordinated between the two providers with the changeover occurring during the months of May and June 2020. Transition activities are those related but not limited to assuming customer accounts and related data; locating disposal sites and establishing disposal facilities; reviewing and modifying, if necessary, current routes; determining and developing new routes; soliciting employees; obtaining and/or setting up equipment (trucks, etc.); and establishing offices and customer service operations.

10. Post-Award Conference

A post-award conference will be scheduled as soon as practical after the award of the contract. The Applicant shall attend the conference along with the prospective job superintendent and any anticipated major subcontractors. A proposed implementation schedule shall be submitted to the Deputy City Administrator or the Administrator's designee in a form satisfactory to the Administrator or designee. The Applicant shall also provide at least two (2) local telephone numbers which may be used to contact the Applicant or their authorized representative in the event of an emergency after normal business hours. Upon receipt of the documentation identified as required during that conference, a notice to proceed will be issued by the Deputy City Administrator or Administrator's designee.

C. DETAILED INFORMATION

1. Compliance with Laws

Each Applicant shall examine the RFP and related solid waste franchise ordinance thoroughly and familiarize himself with all federal, state, and local laws, ordinances, and regulations, including, but not limited to, all rules, regulations, and the restrictive covenants governing the land within the City's jurisdiction, which may, in any manner, affect cost, progress, or performance of the described services.

2. RFP Addendum

The City may amend the RFP at any time before the RFP deadline. Copies of the official changes will be provided in the form of an addendum to all potential Applicants who have requested a RFP and who have provided their contact information to the Deputy City Administrator, Ginger Faught, as interested in the RFP. An addendum is not official unless it is prepared and distributed in writing by the City.

3. Proposal Preparation

The Proposal Cost Form shall be used and shall not be taken apart or altered, unless otherwise prescribed. The forms shall be typewritten or completed with pen and ink and signed. Proposals submitted by corporations must be signed by the president, vice-president, or other authorized officer and accompanied by the secretary's attestation. Proposals by partnerships should be executed in the partnership's name and signed by a partner whose title must appear under the signature. All erasures or corrections should be initialed and dated by the official signing the proposal.

Applicants are encouraged to carefully review all provisions and attachments of this RFP prior to completion. Each proposal constitutes an offer and may not be withdrawn or amended except as provided herein. Any and all written statements contained in the proposal and any written

clarification of same requested by the City and delivered to the Deputy City Administrator will become part of the final proposal for services.

4. Proposal Submission

1. Providers are required to bid on the basic service of refuse collection in order to be considered for one of the other services, *e.g.*, yard waste collection.
2. Providers are required to include recycling services bidding.
3. All Applicants must submit five (5) copies of the proposals for waste removal on the basis required for the Proposal Cost Forms and one (1) electronic copy on flash drive. Proposals may be submitted at City Hall with city staff. In lieu of paper submission, electronic submission to gfaught@cityofdrippingsprings.com is authorized.
4. Proposals shall be submitted in a sealed envelope with the title, “Solid Waste Collection and Disposal” and the name, address, and telephone number of the Applicant clearly printed on the outside of the envelope. One original should be enclosed in each envelope. The envelope must not be see-through. An electronic copy of the proposal on a flash drive is also required. If electronic submission is used in lieu of paper submission, the bid proposal must be emailed to gfaught@cityofdrippingsprings.com in .pdf format with the subject line “Solid Waste RFP Proposal”.
5. Proposals not received by the time and date specified will not be opened or considered, unless the delay is a result of City negligence, its agents or assigns, or unless only one proposal is received before the proposal due date.
6. Proposals must be mailed or delivered as follows in sufficient time to ensure receipt by the Deputy City Administrator on or before 4:00 p.m. on the date specified. Applicants shall be responsible for the actual delivery of proposals during business hours to the address indicated in this RFP. It shall not be sufficient to show that the proposal was mailed in time to be received before the scheduled proposal submittal due date. In lieu of paper submission, electronic submission to gfaught@cityofdrippingsprings.com is authorized, but is still required in the time listed herein.

Mailing & Hand Delivery Addresses:

MAILING:

Attn: Deputy City Administrator
P.O. Box 384
Dripping Springs, TX 78620

HAND DELIVERY:

Attn: Deputy City Administrator
511 Mercer Street
Dripping Springs, TX 78620

Electronic Delivery

Ginger Faught

gfaught@cityofdrippingsprings.com

“Solid Waste RFP Proposal”

PDF format

7. At the proposal submittal due date, no additional documentation will be accepted unless requested by the City. The Applicant shall include all documents necessary to support its proposal.

5. Changes or Alterations

Applicant may change or withdraw their proposal at any time prior to the proposal submittal due date. However, no oral modifications will be allowed. Only formal written requests for modifications or corrections of a previously submitted proposal shall be accepted and must be submitted as a complete, new proposal superseding and replacing the original proposal which will be considered withdrawn. The revised proposal shall be addressed in the same manner as the proposal and must be received by the City prior to the scheduled proposal submittal due date.

6. Submittal Clarification

The City reserves the right to obtain clarification of any point in a proposal or to obtain additional information from an Applicant.

7. Proposal Holding Time

The City may hold proposals for a period not to exceed one hundred and eighty (180) days from the proposal submittal due date for the purpose of reviewing proposals and investigating Applicant qualifications. Proposals shall be deemed valid for one hundred and eighty (180) days from proposal opening.

8. Proposal Reservations & Evaluation

The City reserves the right to reject any or all proposals, to award the entire contract to one provider for all work or to several providers for separate identifiable parts, and to waive minor defects in proposals.

Proposal costs will be evaluated using the Proposal Cost Form attached to this RFP. Discrepancies between words and figures shall be resolved in favor of words. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the corrected sum.

Award of the contract will also be based on the qualifications of the Applicant and innovative and environmentally safe technologies proposed by the Applicant to meet RFP requirements.

Prompt payment discounts may be considered in determining cost. A minimum of fifteen (15) days must be allowed and offered for prompt payment discount in order to be considered in making an Award. Standard payment terms will otherwise be NET thirty (30) days after services are rendered.

9. Liability

The City is not responsible for any cost incurred by an Applicant in preparation of a proposal.

10. Contract Award

The contract award, if issued, shall be made to the Applicant whose proposal, in the City's sole discretion, furthers the City's best interests. The contract may be awarded to one provider for all work, or to several providers for separate identifiable parts, based upon the proposals received. No award shall be made until all necessary investigations have been made to determine the eligibility and responsibility of the Applicant under consideration, and the proposal's validity. The contract award, if issued, shall be made by the City Council.

After the City's contract award, the City will provide the Applicant with contract documents. After proper contract execution, the Applicant shall return all required documents to the City.

11. Proposal Security

Each Applicant shall submit a proposal security in the amount of five thousand dollars (\$5,000) with each proposal. The proposal security shall be in the form of a cashier's check on a bank or trust company insured by the Federal Deposit Insurance Corporation and shall be made payable to the order of The City of Dripping Springs. In lieu of making a cash deposit, the Applicant may submit a proposal security in the amount of five thousand dollars (\$5,000) executed by a corporate surety acceptable to the City and licensed in Texas to execute such sureties. The proposal security will be returned immediately after a contract is awarded, negotiated, and signed. An irrevocable letter of credit on a bank or trust company insured by the FDIC and made payable to the order of the City of Dripping Springs for the amount of five thousand dollars (\$5,000) is also acceptable. Should an Applicant who is awarded the contract not complete the subsequent negotiation and/or signing steps of the process, the City shall collect and retain the Applicant's proposal security and may award the contract to the next best Applicant if any.

12. Bonds & Insurance

The general conditions of the contract documents will require payment and performance bonds and insurance certificates to be furnished with the executed contract. All bonds shall be signed by a Texas licensed resident agent who holds a current power of attorney from the surety company issuing the bond. All Applicants shall submit an "Affidavit of Bonding Limits" documenting that they are in accordance with the contract document. The performance bond at the time of execution of the contract shall be in the amount of fifteen thousand dollars (\$15,000).

13. Name Use

No Applicant advertising, sales promotion, or other publicity materials may mention information obtained from this proposal or imply the name of the City of Dripping Springs, without prior express written permission.

14. Bribery Clause

Applicant certifies that no employees of theirs, of any affiliate, or of any Subcontractor has bribed or attempted to bribe an officer or employee of the City.

D. PROPOSAL COST FORM

1. Proposal Form

PROPOSAL FORM FOR:

(Print or type Applicant Name)

The undersigned Applicant agrees, if this proposal is accepted, to enter into a contract with the City of Dripping Springs (“the City”) to complete all services and perform all work in strict conformity with the terms and conditions set forth in the contract and any laws, statutes, ordinances, rules, or regulations of any governmental agencies or public authorities relating thereto and the restrictive covenants if any of the City.

Applicant declares that no person(s) or entity(ies) other than those named herein are interested in this proposal; that this proposal is made without collusion with any other person, firm, or corporation; and that no person or persons acting in any official capacity for or employed by the City are directly or indirectly interested in this proposal, or in any portion of the profit to be derived therefrom, or employed in any way by an owner of any interest in Applicant.

This proposal is not required by law to be awarded to the lowest bidder. Therefore, the City retains the right to award this contract based upon the proposal which is deemed to be in the City’s best interest. The City reserves the right to accept the proposal in whole or part. The term for the operations agreement is three (3) years with two (2) one-year optional extensions. A different term can be negotiated if found to be in the best interest of the City.

In submitting this proposal, Applicant represents, as more fully set forth in the RFP, that Applicant has:

1. Examined the Notice to Applicants, RFP, Proposal Cost Form, RFP Addenda if any, and the contract documents;
2. Examined the actual site and locality where the services are to be performed;
3. Familiarized themselves with the City’s legal requirements and restrictive covenants if any;
4. Made such independent investigations as they deem necessary;
5. Has satisfied themselves as to all conditions affecting cost, progress, or performance of the work and all difficulties that may arise or encountered in the performance of the work; and
6. Has made this bid on the basis of the above examinations, and not on the basis of any representations or promises made to them by the City, or any City agent.

Applicant agrees as follows:

1. That this proposal shall remain open and may not be withdrawn for the time period set forth in the RFP;
2. That all of the RFP terms and conditions, including, without limitation, those dealing with the disposition of their proposal security are accepted; and

3. That upon acceptance of the contract, they will execute a contract and will furnish the required performance bond, payment bond, and insurance certificates as set forth in the attached contract documents.

In accordance with the above understandings and agreements, Applicants will complete the work for the following in the contract area consisting of single and multi-family residential and commercial customers.

Prices shall also include all applicable federal, state, and county taxes for the following:

1. Solid waste collection
2. Yard waste collection
3. Disposal or processing fees
4. Bulky waste collection
5. Recycling (curbside)
6. Brush collection

Additional collection units and hourly work made part of the contract after contract execution shall be at the cost per unit in the Proposal Cost Form, adjusted for any approved cost increases since contract execution. The City may choose not to utilize any or all of the additional work.

2. Optional Work

Three (3) Person Crew and Truck

Provided within 24 hours of request \$ _____/hour

Provided more than 24 hours after requested \$ _____/hour

Dumpster, including delivery, pickup, and disposal \$ _____/each

Roll-Off Container, including delivery, pick up, and disposal (indicate size: _____ cubic yards) \$ _____/each

Portable Toilets \$ _____/each

3. Once Per Week Solid Waste Collection and Disposal/Processing for Single Family Residences

On an additional page, please describe the method of collection to be used for single family residences, the proposed disposal and/or processing facility(ies), and proposed exit routes from the community.

	Item Description	(A) Est. # of Units	Once per Week Refuse Collection			Size of Container
			(B) Cost per Unit	(AxB) Cost per Month	(AxBx12) Estimated Annual Cost	
1.	Solid Waste Collection					
2.	Yard Waste Collection					
3.	Disposal Fees					
4.	Bulky Waste Collection					
5.	Recycling (curb-side) optional					
6.	Recycling (curbside) all customers					
7.	Brush Collection					
Total Annual Gross Proposal (Annual Contract Sum; Sum of Items 1 – 7 Cost Per Year)						

4. Solid Waste Collection and Disposal/Processing for Multi-Family Residence and Commercial Locations

On an additional page, please describe the method of collection to be used for multi-family residences and commercial locations, the proposed disposal and/or processing facility(ies), and proposed exit routes from the community.

Item	Size of Dumpster (CY)	# of Dumpsters	Frequency of Collection (per week)	Monthly Cost	Annual Cost (Monthly Cost x 12)
Refuse Collection and Disposal			1		
Refuse Collection and Disposal			2		
Refuse Collection and Disposal			3		
Refuse Collection and Disposal – One (1) Additional Collection per Week					

E. ADDENDA ACKNOWLEDGEMENT AND SIGNATURE

Applicant acknowledges receipt of the Addenda listed below and further acknowledges that the provisions of each Addendum have been included in the preparation of this proposal.

Addendum No: _____

Date Received: _____

The following documents are attached to and made a condition of this proposal.

1. Proposal security in the amount of five thousand dollars (\$5,000).
2. A list of subcontractors and other persons and organizations required to be identified in this proposal.
3. Applicant qualifications.

The terms used in this proposal, which are defined in the RFP, have the meanings assigned to them in the RFP.

Respectfully submitted,

1. Individual

Signature: _____

Printed Name: _____

Title: _____

Business Address: _____

Phone Number: _____

Date: _____

2. Corporation

Name of Corporation: _____

State of Incorporation: _____

Secretary Attest _____

Signature

Printed Name: _____

License or Registration Number: _____

Doing business as: _____

Business Address: _____

Phone Number: _____

Date: _____

3. Joint Venture/Partnership

Name of Joint Venture/Partnership: _____

Printed Name: _____

Title: _____

Secretary Attest: _____

Signature

Printed Name: _____

License or Registration Number: _____

Doing business as: _____

Business Address: _____

Phone Number: _____

Date: _____