



Environmental Health Department
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Mobile Food Establishment Permit Application

PERMITS ARE NON-TRANSFERABLE.

HOMEMADE PRODUCTS MUST FOLLOW STATE COTTAGE FOOD REGULATIONS.

Fees: \$250 per Unit

NOTE: This application must be filled out completely. Incomplete applications will **not** be accepted. Applications for a permit to operate do not guarantee that a permit will be granted. Permit approval is based upon the vendor's compliance with state and local health requirements.

Business Name: _____ Date: _____

Vehicle: () Truck () Van () Step Van () Trailer () Car () Other (Specify) _____

Vehicle Make: _____ Model _____ Color _____ License # _____

State: _____ VIN# _____

Type of Food Sold: _____ List items of menu on Separate Sheet _____

Owner's Name: _____ Date of Birth: _____ Email Address: _____

Driver's License/ID #: _____ Copy Made () State: _____ Expiration: _____

Residence Address: _____ City: _____

State: _____ Zip Code: _____ Phone #: _____

Mailing Address: _____

(If different from above)

Check one: () Individual Firm () Partnership () Corporation
Name of Central Preparation Facility: _____ Phone #: _____

Address: _____ City: _____ State: _____

Days and Times working at Central Prep Facility: _____

Required (Please attach copies of the following):

- ☐ Central Preparation Facility Responsibility Letter (Yearly Renewal)
- ☐ For self-contained Mobile Food Establishment – Submit letter of permission from approved potable water and wastewater facility
- ☐ A menu of food products that are to be sold from this facility
- ☐ A floor plan of the Mobile Food Establishment
- ☐ A Copy of the most recent inspection form of Central Preparation Facility
- ☐ Copy of Food Handlers Certification is **required** for Issuance of the Permit.

Date Inspected: _____

For Office Use Only

Equipment Temps: _____

Food Manager Certified: _____ Date Exp _____

Food Handler Certified: _____ Date Exp _____

Permit () Approved () Denied

Comments _____

Reinspection Required () Yes () No

Revised 08.18.2023