

## Dripping Springs Rental & Outdoor Event Requirements

In order to host an event within the City Limits of Dripping Springs during the pandemic, certain precautions must be in place to promote the health and safety of event hosts, attendees, and staff. Please use the following list as a guide for the materials that must accompany your special event permit application and/or park and facility rental application. Any event with 50 or more people in attendance occurring within the City of Dripping Springs must be approved by the Mayor of the City of Dripping Springs (Any events in the extraterritorial jurisdiction shall seek the approval of the Hays County Judge).

- Completed Application for a Special Event Permit on City or Private Property (if applicable)
- Reviewed and signed Covid-19 Event/Rental Waiver Form
- Completed Facility or Park Rental Application Form (if applicable)
- Covid Precaution Plan (Must adhere to applicable Open Texas Minimum Standard Health Protocols)  
Please submit a plan that details the Covid-19 precautionary measures that will be in place prior to and during your event. Please also include a site plan with a layout that illustrates social distancing measures. You may refer to the following Open Texas Minimum Standard Health Protocols Checklists for guidance. <https://open.texas.gov/>
  - EXECUTIVE ORDER GA29
  - CHECKLIST FOR ALL EMPLOYERS AND EVENT ORGANIZERS – revised July 2, 2020
  - CHECKLIST FOR ADULT RECREATIONAL SPORTS OPERATORS
  - CHECKLIST FOR OUTDOOR SPORTS PARTICIPANTS
  - CHECKLIST FOR RODEO AND EQUESTRIAN EVENTS
  - CHECKLIST FOR OUTDOOR EVENTS
  - CHECKLIST FOR WEDDING VENUES
  - CHECKLIST FOR WEDDING ATTENDEES
  - CHECKLIST FOR YOUTH SPORTS OPERATORS
  - CHECKLIST FOR YOUTH SPORTS FAMILIES

All required application forms, waivers, and other supplemental documents must be submitted a minimum of 60 days prior to an event or rental date to allow for ample review and response time. Please submit all documentation as a single cohesive packet to [kschmidt@cityofdrippingsprings.com](mailto:kschmidt@cityofdrippingsprings.com). For more information or assistance please call City of Dripping Springs Parks and Community Services department at 512-894-2400.

